



General Board Meeting Minutes: April 6, 2021

Attendees: Karen Smith, Charlotte Dunnigan, Katherine Anderson, Lisa Schlegel, Shannon Johns, Julie Galgano, Adrienne Carlos, Emily Weinacker

Biggest Headache:

No headaches to share this week

Roger Runyan – Emily Weinacker & Lisa Schlegel

- Discussed where the fund is this year, with an approximate \$8,000 in the fund. The foundation is looking to award three \$1,000 awards this year
- After a brief discussion, it was decided that the Roger Runyan scholarship will now be overseen by the YCSA Professional Development committee
- Scholarship fundraising will be added to the agenda for Professional Development Day, being hosted on June 17th. The award winners will be announced during the event
- The application wording and submission date will be updated on the website
- Charlotte Dunnigan will put together the committee and Human Resources Support Specialist, Brittany, will assist and has access to the history of the scholarship
- The updated information will be sent through a YCSA Broadcast and included in the YCSA May newsletter

President's Update – Katherine Anderson

- At the March 9th District Governing Board meeting, Clint Ewell updated that the revenue bond will be paid off in the next few years
- Campus density is decreasing over time
- The pipeline is getting smaller, which is a national trend

President's Cabinet:

- Dr. Ryan discussed the academic master plan
 - Transfer education
 - GPA's doing well
 - Works well in student success
- Tom Hughes has orchestrated strategic plan feedback circles
- Clint Ewell discussed the budget
 - Proposed reallocation of \$1.8 million dollars to fund raises
 - Market compensation
 - Inflation
 - Verde Valley Skills Trade Center
 - OER



- Eliminated 12 vacant positions
- Rodney Jenkins
 - House bills were discussed, such as 4-year degrees in community colleges and workforce reskilling
 - Bill 207 – marijuana bill was discussed
- Emily Weinacker
 - Staff grievance policy has been approved
 - Sunset non-credit policy
 - Student publication policy
 - Proposed raises in the budget is going before ELT
- District Governing Board to discuss employee raises April 20th. Approval / denial will take place on May 18th

Lisa Schlegel stated the Policy Committee minutes are now posted on the website, as well as the name change to Operational Policies to differentiate from policies approved by the District Governing Board

Executive Leadership Team – Emily Weinacker

- Shared Governance definition goal
- We will be streamlining committees to prevent silos
- Decisions are made based on:
 - Operations pathway
 - Governance pathway
- Dr. Rhine makes the final decision; however, she gains input from other groups
- President's College Cabinet is not as effective as it could be. Looking for more dialogue and involvement between groups
- Differences between YCSA Bylaws and Faculty constitution with committee structure and membership
- YCSA committees are already collaborative but structuring could change, to encompass more of the campus and not just staff
- YCSA's communication and professional development committees will remain staff centered. All other committees will be college wide
- A graph was shared to help people understand college structuring and improve communication between employee levels and students
- Teach and Learn committees can help or hinder college operations

Faculty / Staff Collaboration

- Karen Smith stated that sub committees have already begun the inclusion of faculty, such as the YC Way Award selection process and the Years of Service celebration
- Julie Galgano stated she is eager to see more united faculty interaction and it is good to broaden representation within the committees
- Faculty input is appreciated in the website design and projects that benefit the whole college



- All YCSA committees are open to more input from faculty
- Katherine Anderson shared an email she had received from Karen Vail stating what had been discussed and decided regarding the Student Learning Outcome Committee. She was asking for YCSA input. Best ways to offer feedback was discussed by the committee members and executive board members. The committee membership list was displayed and to incorporate the inclusivity and collaboration being sought between staff and faculty, it is strongly encouraged by the YCSA committee and board members that non-voting committee members (staff and administrative employees) be allowed to vote on policies and strategies within such faculty-based committees

Committee Updates:

Employee Engagement Committee – Julie Galgano

- Continuing to work on the outline for the Employee Resource page. Jerry Z has been invited to the next meeting. Jeremy Poehnert was not present at the last meeting, so there is no update on the virtual “staff get together.”

Employee Recognition Committee - Karen Smith

- High Five Awards given in March = 21, which is average considering the week off for Spring Break
- Years of Service Event was a success with good feedback from the recipients
- YC Way Awards is currently in the process of making their own webpage, ER will put a link on our page to the new page once up and running
- Jenn Zimmerman is spearheading a subcommittee to differentiate the multiple awards and pushing that out to the employees for better clarification
- Next event for YC is the President’s Picnic, but only if we go “Green” by then. This is not hosted by YCSA but a few of the ER members sit on that planning committee
- Retirement acknowledgements have been busy, most current is Mike Kervin, Ed Schultz, Susan Godby, Linda Evans, Lori McIntyre, William David (for March and April)

Professional Development – Charlotte Dunnigan

- YCSA Staff Professional Development Day “Save the Date” went out to all staff via YCSA Broadcast on March 25
- Logo has been chosen and will be used in all event branding



- Dr. Rhine is confirmed as Keynote Speaker
- PD Day Planning workgroup is meeting weekly and working hard to confirm presenters

Next Meeting Date:

May 4, 2021, 1-2pm