



General Board Meeting Minutes: May 03, 2022

Note Taker: Linda Brannock

Attendees: Ustadza White, Sarah Southwick, Linda Brannock, Julie Galgano, Adrienne Carlos, Emily Weinacker, Paige Ruggles-Kruger

President's update – Julie Galgano – Julie welcomed all to the meeting.

College Council 2.0

- College Council is looking at two types of Governance
 - Operational Governance covers salaries, departments' procedures, and job-related needs.
 - Participatory Governance – covers something that affects the college as a whole.
- College Council has two new policies under review
 - Operational Governance Process/Procedures – Julie will send out the policy
 - Draft Interim Participatory Governance Policy - Julie will send out the policy

Curriculum – Ustadza White

- The Curriculum Committee is moving forward with two four-year degrees
- BSN of Nursing
- BAS of Business with concentrations in Accounting, Entrepreneurship, and Organizational Management and Leadership
- In addition to moving forward with two new four-year degrees, the team decided, due to lack of student enrollment, to move the K9 classes to noncredit

Budget Committee – Tim Diesch

- No update

Gen Ed – Sarah Southwick

- The Gen Ed team talked about what the new charter will look like in the fall
- They are also looking into revising the Gen Ed Assessment for AZ Transfer to ensure YC Credits Transfer

SEM – Shannon Johns (Shannon provided the information, and Julie read the info to the team)

- For enrollment, YC fell just short of our target goals and targets for enrollment and retention
- We are short on P/T students from 2020 (the free class was a factor)
- Semester to semester, 72% of students returned
- Our Hispanic student numbers are doing very well; however, they are not all FT, degree-seeking students, so they cannot be counted in the 25% HIS accreditation. This process will take a couple of years before we can apply.



Assessment – Karen Vail (Sarah Southwick shared the Assessments committee information)

- The Assessment Team is going through a process where YC ensures all Faculty programs submit plans based on each program curriculum map.
- The team is monitoring how the process is working
- The team is in discussion to plan an assessment day, maybe September 09, 2022. Development of the agenda is in process.
- Also, the team is talking about their team's membership

ELT Update – Emily Weinacker

- Emily announced The ELT Governing Board discussed the employee raises as presented. The Board thought the percentage should be higher than what was presented at the meeting.
- YC has met retention numbers, and the Board will vote on the raises at the May 2022 meeting.
- The ELT looked at YC's Recruitment plan presentation data presented by the Recruitment team. The outcomes from the data will be presented to the ELT Board again in September 2022.
- The ELT also made some decisions on the Campus Master Plan of 0 to 3 years. The plan is scheduled to be completed by year 7.
- The ELT also approved some new YC positions. Those interested in moving up as advisors can apply for the new opening coming soon. The positions will start July 01, 2022.
- Emily shared the planning process has begun to move employee evaluations from a 3-point scale to a 4-point scale. They are looking at a top performer 4-point distinction.

YCSA Committee Updates:

- **Communication Committee** – Kelsey Rumsey/Time Diesch (Julie reported)
 - The YCSA Newsletter is looking at a third-party system for an updated YCSA Newsletter.
- **Events** – Linda Brannock
 - Linda announced the Verde Valley and Prescott Area Years of Service events were a success.
- **Awards** – Jenn Zimmerman
 - No announcement
- **Professional Development Day**– Charlotte Dunnigan
 - The Professional Development team has extended the date to receive proposals for the 2022 Staff Professional Development Day to Friday, May 06, 2022. The team has received seven proposals to date.
 - Charlotte announced that 44 applicants were awarded funding, and there are approximately \$1,000 in Staff Professional Development funds remaining to award.
 - The Roger Runyan Scholarship has 24 applicants in the application process. The Scholarship maximum for staff is \$1,000, with three awards available for the 2022 award session, which opens at the end of April.
- **Safety Committee** – Paige announced a new safety committee meeting, and Paige will give all future meeting announcements for the YCSA Team.

Next meeting date: June 07, 2022 – 2-3 pm

