
Human Subjects Review Board

POLICY STATEMENT

All Employee Groups Per the reauthorization of the Higher Education Act, Yavapai College is required to create a Human Subjects Review Board process to help protect those who may participate in research projects, sponsored by or associated with the College. The Director of Institutional Research and the Human Subjects Research Committee are charged with evaluating potential research projects to ensure that risks to any party are limited and they are in compliance with standards outlined by the Code of Federal Regulations, Title 45 (45 CFR Part 46) Protection of Human Subjects. Details about the review process may be found in the College's document, *A Manual for Human Subjects Review*.

Anyone proposing to conduct research projects, including surveys or focus groups, at the College must first seek approval from the Office of Institutional Research prior to administration. Additionally, College employees who are conducting research on behalf of the College in the community must also have their research projects reviewed.

Some research projects or surveys may be exempt from review if they are conducted by a College instructor in his/her classes, by departmental personnel within their own department, if the data collected does not contain individually identifiable information.

For more information on the types of research which require review and those that are exempt, contact the Office of Institutional Research.

POLICY HISTORY

Effective Date: 08/02/2011
