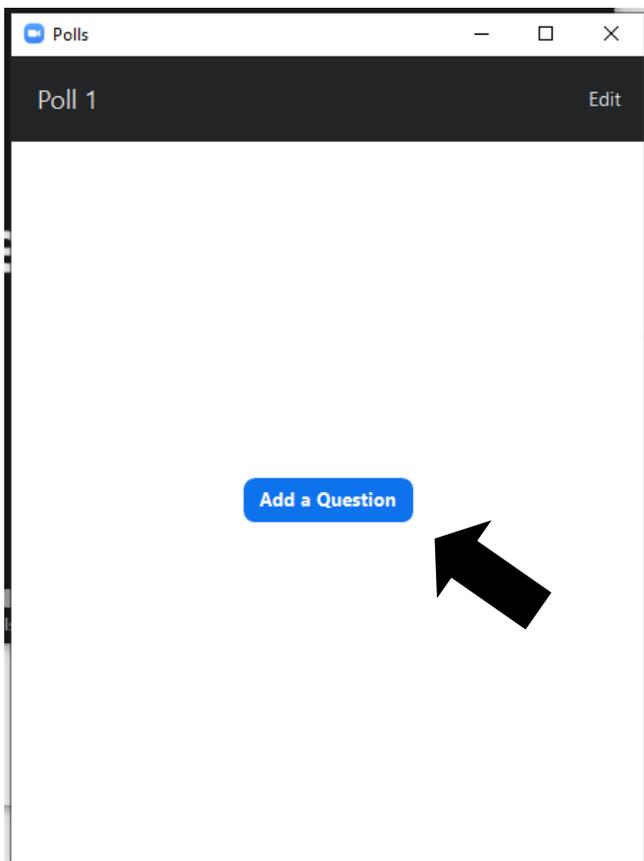
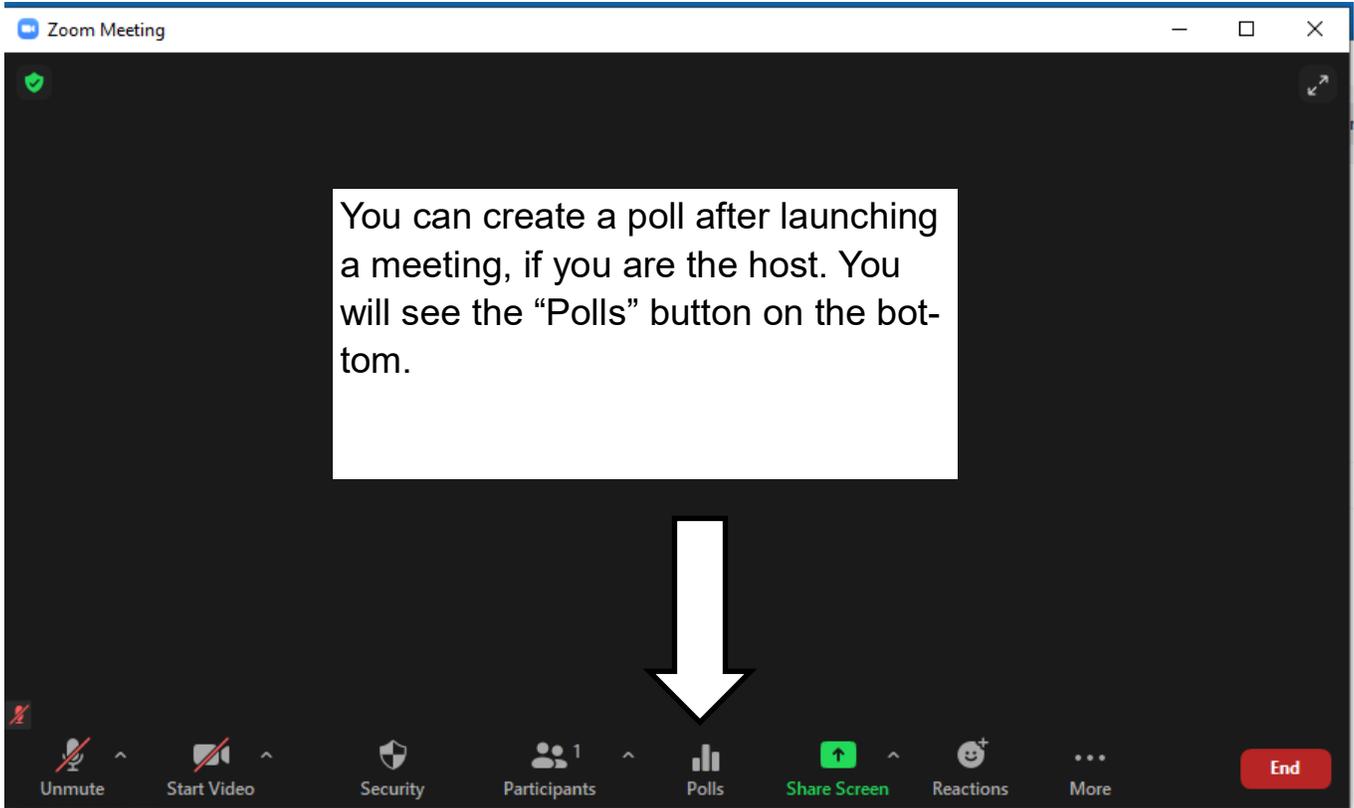


Prescott OLLI— Zoom Polling 101



Once you click on “polls,” a pop up box will appear, click “add a Question.”

You will need to title your poll, enter the question, and your list of potential answers. You can require a single choice, or allow multiple choices. Then hit “save” - you have to scroll down to see the “save” button.

Add a Poll ×

Title for Poll - EXAMPLE 

Anonymous? ?

1.

This is a sample poll. How much snow will we get by next Tuesday? 

Single Choice Multiple Choice

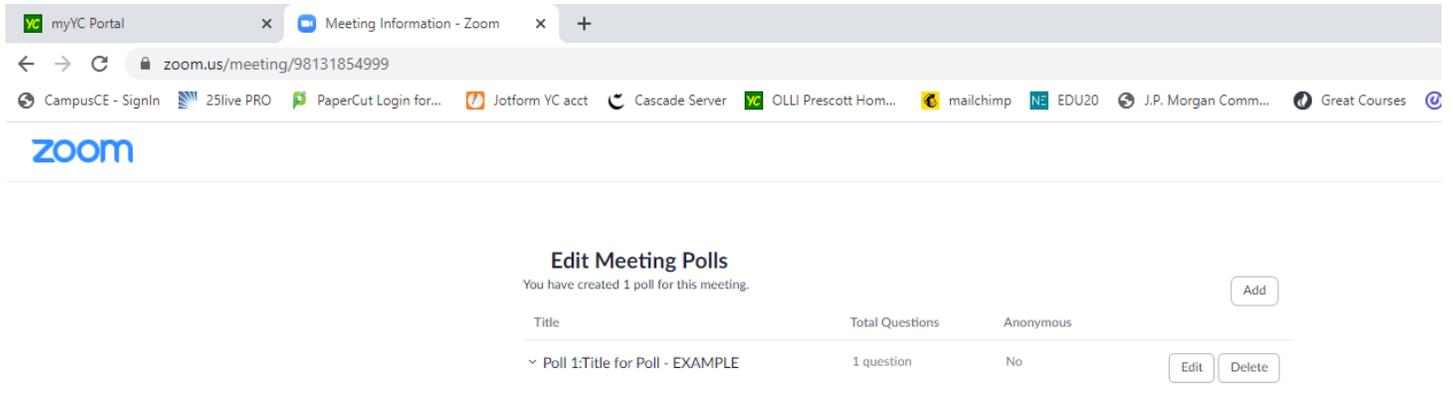
5 inches	
8 inches	
12 inches	
20 inches	246
Answer 5 (Optional)	
Answer 6 (Optional)	
Answer 7 (Optional)	
Answer 8 (Optional)	
Answer 9 (Optional)	
Answer 10 (Optional)	

[Delete](#)

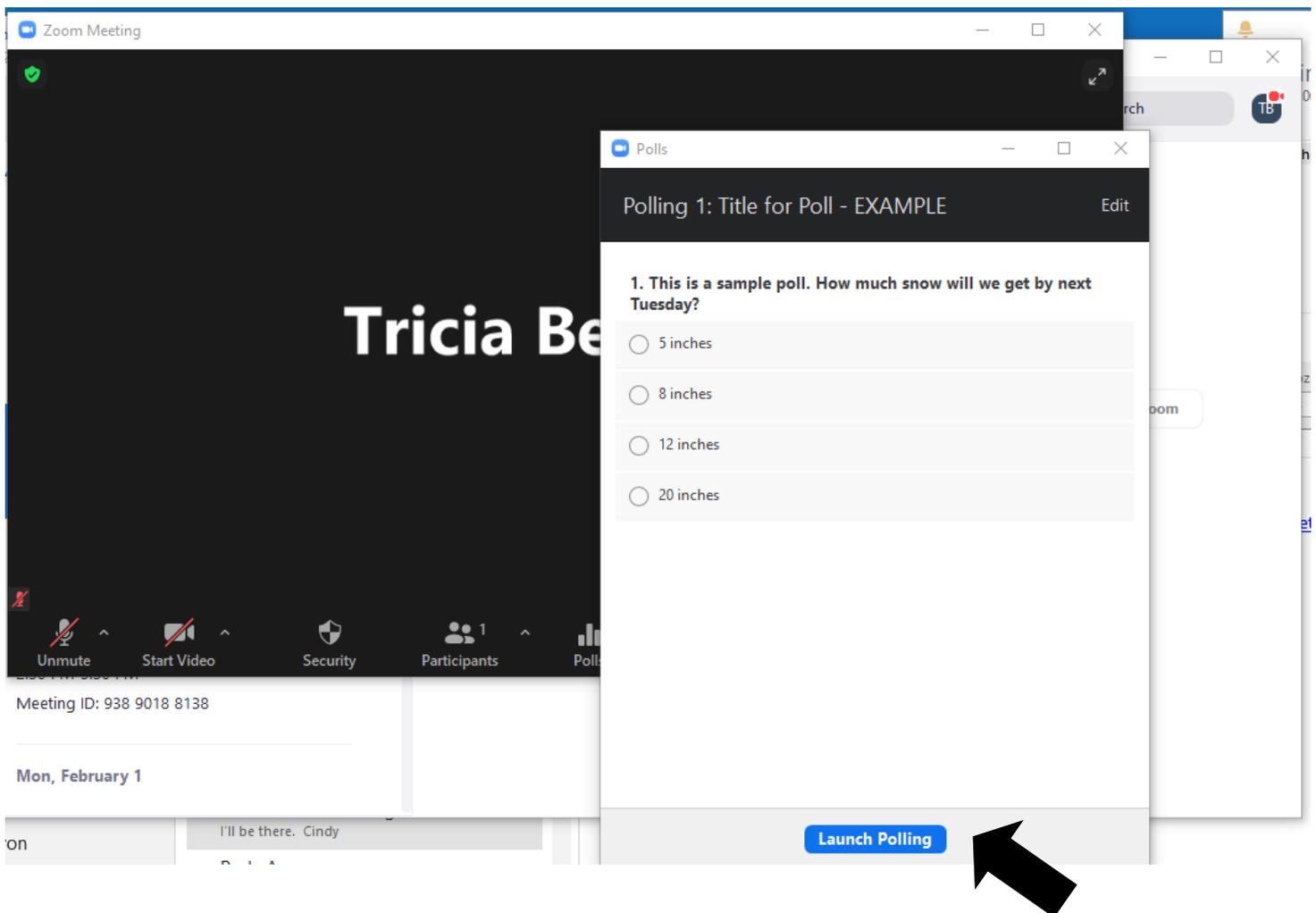
[+ Add a Question](#)

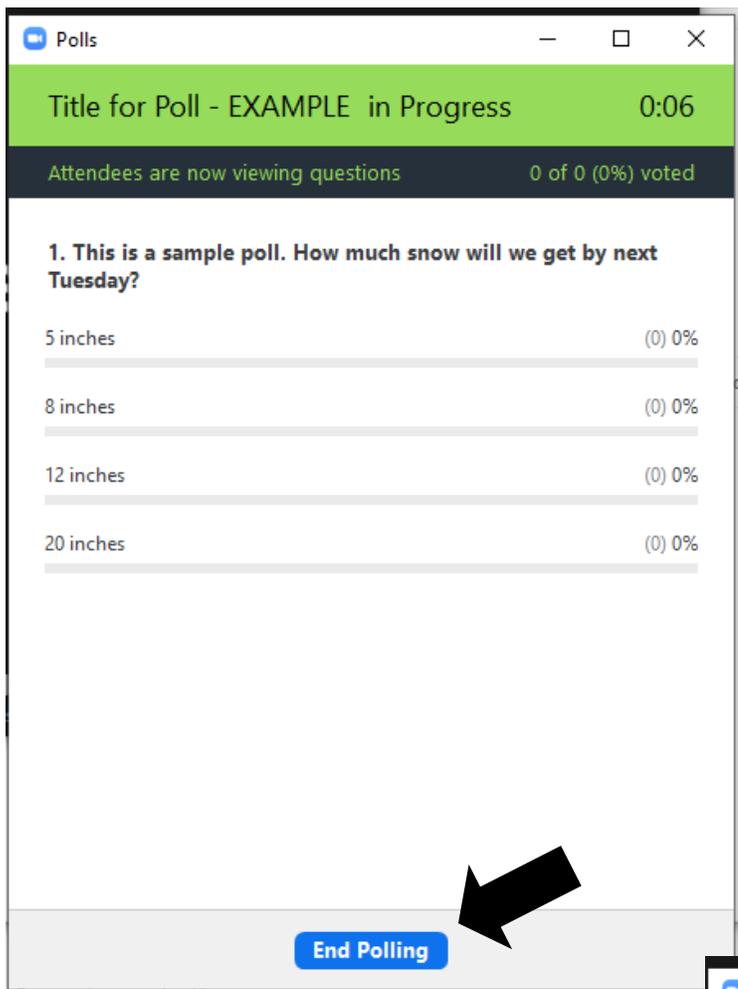
 [Save](#) [Cancel](#)

Once you hit “save” you are bounced over to zoom.us, and you will see this screen. You could add a second poll for this meeting, or just go back to the meeting itself.



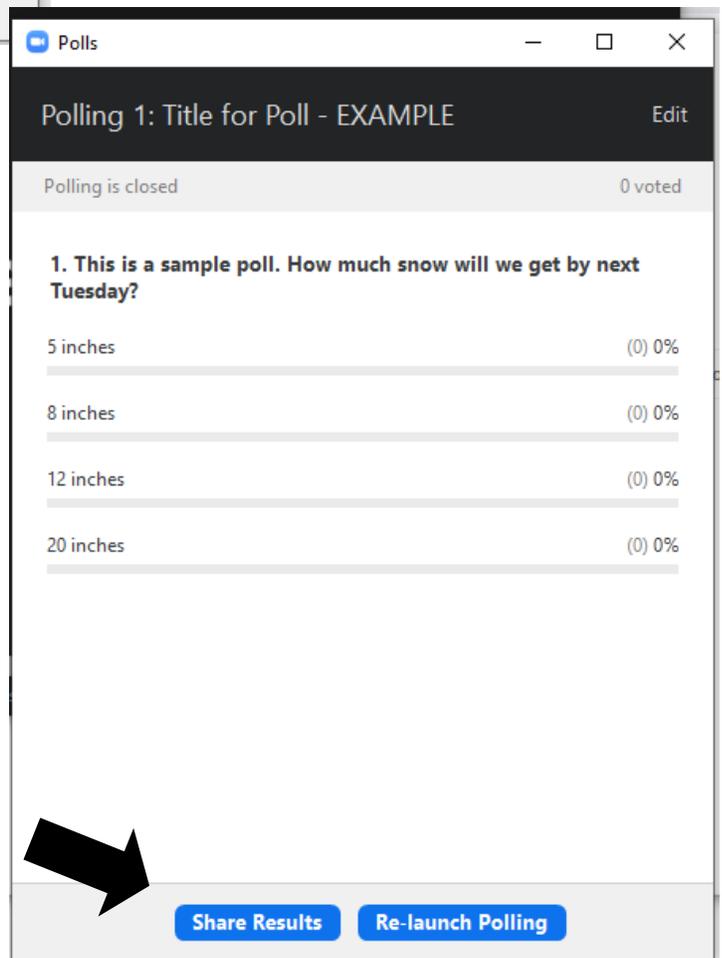
Click back to the meeting, and the poll you just created will be ready to “launch.”





This is what you will see once the poll is launched—there is a timer, and you will see results as they are entered. You can't respond to the poll if you are a host or co-host.

Once you end the poll, you will have the choice to share it on screen, or not. You can also launch it again—that will erase the original answers.



You can also create polls ahead of time, through your account at zoom.us (web version of zoom.) Polls are attached to meetings, so first you have to create/find the meeting in which you want to use a poll. Click on the “Title” of the meeting (NOT the edit button.)

The screenshot shows a web browser window with the URL `yavapai.zoom.us/meeting#/upcoming`. The page header includes the Yavapai College logo and navigation links for SOLUTIONS, PLANS & PRICING, CONTACT SALES, SCHEDULE A MEETING, JOIN A MEETING, and HOST A MEETING. A left sidebar contains navigation options: Profile, Meetings (highlighted), Webinars, Phone, Recordings, Settings, Account Profile, and Reports. Below the sidebar are links for Attend Live Training, Video Tutorials, and Knowledge Base. The main content area is titled "Meetings" and has tabs for Upcoming, Previous, Personal Room, and Meeting Templates. The "Upcoming" tab is active, showing a list of meetings. At the top of the list, there is a filter for "Start Time to End Time" and a dropdown menu set to "Myself", with a "Schedule a Meeting" button. The meetings are grouped by date: Today, Thu, Jan 28, and Mon, Feb 1. A black arrow points to the title "Winter Facilitators Drop In Session" of the first meeting listed under "Today".

Date	Time	Meeting Title	Meeting ID
Today	10:00 AM - 11:00 AM	Winter Facilitators Drop In Session	981 3185 4999
Thu, Jan 28	02:30 PM - 03:30 PM	Common Read - There There by Tommy Orange	938 9018 8138
Mon, Feb 1	02:30 PM - 04:00 PM	Facilitator Workshop: Online Design	998 3646 0630

Once you are in the meeting, scroll all the way down to the bottom to find the section to add polls.

The screenshot shows the myYC Portal interface for managing a meeting. The browser address bar displays `yavapai.zoom.us/meeting/98131854999`. The page title is "My Meetings > Manage 'Winter Facilitators Drop In Session'". A large black arrow points to the "Start" button at the bottom of the meeting configuration section.

Meeting Details:

- Topic: Winter Facilitators Drop In Session
- Time: Jan 22, 2021 10:00 AM Arizona
- Add to: Google Calendar, Outlook Calendar (Jca), Yahoo Calendar
- Meeting ID: 981 3185 4999
- Security: Passcode (masked), Waiting Room, Require authentication to join
- Invite Link: `https://yavapai.zoom.us/j/98131854999?pwd=TEY4ODh4MCBjNERBUkUwMw1K1NSQTO9`
- Video: Host (On), Participant (On)
- Audio: Telephone and Computer Audio, Dial from United States of America
- Meeting Options: Allow participants to join anytime, Mute participants upon entry, Automatically record meeting in the cloud, Enable additional data center regions for this meeting, Approve or block entry to users from specific regions/countries

Buttons: Start, Edit, Delete, Save as Template

Want a webinar instead of a meeting? Convert this Meeting to a Webinar

You have created 1 poll for this meeting.

Title	Total Questions	Anonymous	
▼ Poll 1: Title for Poll - EXAMPLE	1 question	No	Edit Delete