



1100 E. Sheldon Street, PMB 6912 • Prescott, AZ 86301  
(928)717-7634 • [www.yc.edu/prescottolli](http://www.yc.edu/prescottolli)

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Dear New OLLI Member,

Welcome to the Osher Lifelong Learning Institute (OLLI). We are very pleased to have you join us in our peer-directed organization that provides lifelong learning and social interaction opportunities. “Peer-directed” means this is *your* OLLI! You are joining a group of special people who represent many diverse walks of life and have interesting viewpoints and experiences to share.

### **Office Location, Hours, and Staff**

OLLI operates under the auspices of Yavapai College. The OLLI office is located on the YC Prescott campus in Building 31. Fall, winter, and spring OLLI office hours are Monday through Friday from 8:00 am to 5:00 pm. Summer office hours (early May through early August) are Monday through Thursday from 8:00 am to 5:00 pm. The office is staffed by Patricia Berlowe, Administrator; Patty Winkels, Assistant; and Karen Vail, Assistant.

### **Name Tags and Yavapai College ID Cards**

New members receive a membership card and a name tag to be worn at OLLI functions. The clip for the name tag can be picked up at the office or from any learning-group facilitator. As an OLLI member you are eligible to obtain a Yavapai College student ID card. Please refer to the enclosed form, *How to Get Your Yavapai College Student ID Card*, for instructions.

### **Learning Groups**

OLLI learning groups, workshops, and special interest groups (SIGs) are open only to current members. Learning groups are presented in two 6-week fall sessions beginning in September; two 6-week spring sessions beginning in January; and one 6-week summer session beginning in June. A learning-group schedule and registration form for each of the five sessions will be mailed; this information is also available on the OLLI webpage at <http://www.yc.edu/prescottolli>. Social events and field trips are offered throughout the year.

Learning groups are facilitated by OLLI members and are designed to encourage meaningful participation by attending members. There are no tests or grades; however, individual input remains not only welcome but necessary to create an enjoyable, informative learning environment. Enclosed is material that will be helpful to you as a discussion-group participant.

### **If You Miss a Group Meeting...**

OLLI members sometimes find it necessary to miss a group meeting. When possible, please notify your facilitator prior to your absence.

## **Learning-Group Evaluations**

Learning-group sessions end with an evaluation. These offer a unique opportunity to suggest new subjects for future groups, as well as providing a vehicle for continuing improvement. If you decide to drop a class, please complete an evaluation form prior to leaving so that we know how we can better serve our membership in the future. Learning-group evaluation forms are available in the hallway of the OLLI office in Building 31 and online at <http://www.yc.edu/prescottolli>.

## **Facilitating a Learning Group**

If you are interested in facilitating a learning group, please call the office. A learning-group proposal form is available online at <http://www.yc.edu/prescottolli> under "Facilitator Materials;" if you have questions about the form or need help completing it, the OLLI staff will be happy to assist you. Participation by members in presenting new subject matter is encouraged and is an integral part of OLLI. The Curriculum Committee offers lists of ideas for future learning groups, mentors, and training to support new facilitators. Many OLLI members serve in various voluntary capacities, and we encourage you to join their ranks. Call the office at (928) 717-7634 for information about helping as a committee member, serving on the Governing Council, or assisting our office staff.

## **Again, Welcome to OLLI!**

We look forward to your active participation as a member of the Osher Lifelong Learning Institute.