

OLLI at Yavapai College, Prescott
Governing Council (“GC”)
Meeting Minutes – May 21, 2020
9 – 11 a.m. - Web Meeting on Zoom

Council Members Present (Quorum present at meeting):

Sandra Bennett
Barbara Brown
Saul Fein
Deb Dillon
Michael Gunn
Ellie Laumark
Ray Lee
Bill Miller
Joe Schaffer
Jim Veney

Other Attendees: Patricia Berlowe (OLLI Administrator), Barbara Leonard, Mary Ann Schaffer (CC Chair), John Carter (alt), Mark Troester, Cindy Smith, Mike Hickman
Vince Claude (Social Connections)

Absent/Excused: Gretchen Paustian

I. Call to Order – 9:00 am: Michael Gunn presiding.

II. Approval of Minutes

Minutes of the meeting of April 16 were approved.

III. Executive Report

- A) Elections for governing council results will be available for next meeting
- B) Town Hall results

A town hall Zoom meeting was held Thursday the 14th with 58 people in attendance. Reactions were positive. Another town hall will be held when there is something meaningful to say—maybe for election results or summer course results

- C) Fee structure recommendations

A small task force discussed the OLLI fee structure and concluded that we should remain with the structure we have for now. Other OLLIs are not discounting, so this decision is in line with that prevailing position.

D) Sedona online course exchange

OLLI members in Prescott and Sedona will be able to take classes at either site.

The fee structure for classes will respect each OLLI's present practice.

It was moved and seconded that Sedona OLLI members may enroll in Prescott classes for the Prescott class fee schedule on a trial basis for the summer only, with the Sedona members being permitted to register one week after registration opens for Prescott members. The motion passed.

It is assumed a similar decision will be made in Sedona.

IV. **Staff Report – Patricia B**

A) Results of Spring 2

For spring 2, we offered about 33% of our typical schedule online, class seat attendance was 29% of a normal session, individual head count was about 46% of normal. (In a typical session, we have 550 to 600 individual members take 1600+ class seats. Spring 2 we had 270 individual members take 450 class seats. One of the limiting factors is zoom class size – our experience so far is that for any type of discussion class, in zoom we are limiting enrollment to between 12 and 15, occasionally 20. Prescott OLLI average class size is usually 24+, for Spring 2 we had an average class size of 14.

Summer we have 39 classes, 15 workshops. 12 of the options are email only, 27 classes are zoom-based.

B) Division update (Lifelong Learning Division)

There is a new head of continuing education. He will be introduced to the GC in the future. OLLI staff may be able to get back in the offices in July.

V. **Committee Reports**

A) Social Connections

A presentation described the zoom meetings underway for engaging OLLI

members. These include Zoom open houses, conduct of Zoom intro meetings, and provision of tech help for facilitators and members. The social connections committee has done an outstanding job in keeping OLLI members connected.

B) Nominating

No report-A new chair will be needed in the fall

C) Community partners

There are several great ideas, but mostly workshop types of things—probably long term due to COVID-19

D) Curriculum

Summer and Fall plans have been laid out. Comments from spring 2 Zoom class facilitators have been prepared. Revised evaluation form to take cognizance of Zoom and email classes have been devised.

E) Finance

A 2021 Budget discussion is being postponed until we get summer registration information. The discussion should take place in June or July.

F) Policy Procedures

The committee needs a chairperson. thank you, Sandra Bennett, for your committee work.

G) Technology

Updated documentation for Zoom is growing with input from many people.

H) Membership/Publicity

No report

I) Long Range

No report

J) Social

The social committee will be celebrating birthdays for anyone who is interested in participating. The committee is also planning a drive-by pie event.

K) Special Programs (need chairperson)

Four special interest groups are active; book club, guitar, bridge and speculative fiction.

VI. Unfinished Business

No unfinished business

VII. New business

- A) Giving away books and DVDs and also masks today in the Yavapai parking lot.
- B) Academics want to send questionnaires out to our members. It was decided this should not happen.
- C) A facilitator's list of requests concerning the curriculum committee membership, leadership political affiliation declarations, and term limits was discussed. A former Curriculum Committee Member's concerns about the fairness of evaluating classes were also discussed. The GC briefly reviewed the written policies for evaluating proposals, and existing term limits, 6 years for GC members, 4 years for Committee Chairs. No action was taken.

VIII. Any further business for the good of the order

No further business

IX. Announcements – *Next scheduled meeting is June 18*

X. Adjournment: Meeting adjourned at 10:30