

## Refund/Cancellation Policies (revised January 1, 2010)

### Community Education

- More than 14 days before course start = Full refund of tuition
- 8-13 days before course start = 50% refund
- 7 days or less = No refund
- No refunds will be given after course start date.

### Edventures

#### Day Trip Cancellation

- 21 days or more prior to departure = Full refund
- 8-20 days = 75% refund of tuition.
- 7 days or less = Non refundable

#### Multi-Day Trip (Regional)

- 30 days or more = Full refund of deposit
- 21-29 days = Refund of 75% of deposit and 100% of any other balance paid.
- 15-20 days = Deposit is non-refundable, 100% refund of any other balance paid.
- 14 days or less = Non-refundable

### Edventures - International

International trip refund policies vary and will be provided upon registration or by request. Airfare is always non-refundable.

**\*All refunds of credit card payments will be issued to the same credit card as the original payment. If your card has expired, account closed, etc. you MUST notify us at the time of cancellation and you will be refunded by check. Check and cash payments will be refunded by check. No cash refunds will be given. Please allow up to 30 days for processing of all credit card and check refunds.**

**\*\*Registration in any Yavapai College Community Education class or Edventures trip indicates understanding of this policy and agreement by the registrant to adhere to this policy and all other Yavapai College policies.**