

## Peer Mentor Progress Tracker – Year Three

Academic Year:

Provisional Faculty:

Mentor #1 (Committee Chair):

Other Committee Members:

Dean:

Mentor #2:

Year Three Tasks	Due Date	Peer Review Chair	VP Inst/SS	Dean	Mentor #1 (Chair)	Mentor #2	Provisional Faculty	Date Completed
Training planned & conducted	August	X		Attend	Attend	Attend	Attend	
Initial meeting (Outcome: Teams attend and plan classroom observations; provisional faculty goals set)	August	X		Attend	Attend	Attend	Attend	
Faculty Performance Tracker discussed and completed by dean and signed by prov. faculty	Mid Sept.			Review w/ prov.			Submit to dean	
PFMC observation cycle	Aug-Sept			X	X	X	X	
Pre- and post-observation meetings with observer	Sept-Oct			X	X	X	X	
Provisional faculty submits completed portfolio to Dean	Oct 1						X	
End of semester meeting	Oct 31			Attend	Plans/Attends	Attend	Attend	
Recommendation form discussed and signed by mentor team	Oct 31			X	X	X		
Portfolio provided to VP	Nov 1			X				
Recommendation on continuing contract provide by the VP to the President	Nov 15		X					
Final decision on approval/disapproval of continuing contract status by President	Dec 1							
Introduction of new continuing contract faculty members to the District Governing Board	April-May	Attend	Attend	Attend	Attend	Attend	Attend	
Faculty Performance Tracker updated for end of cycle, overall rating designated, discussed, signed, added to portfolio.	April 30			X	X	X	X	