

**2019 Payroll Calendar  
For Web Time Entry / Approvals  
Banner Self Service**

Pay Period	Approved Electronic Timesheet Due Date	Pay Day
12/15/2018 – 12/28/2018	* Wednesday	*December 19, 2018
12/29/2018 – 01/11/2019	Monday	January 14, 2019
01/12/2019 – 01/25/2019	Monday	January 28, 2019
01/26/2019 – 02/08/2019	Monday	February 11, 2019
02/09/2019 – 02/22/2019	Monday	February 25, 2019
02/23/2019 – 03/08/2019	* Tuesday	*March 5, 2019
03/09/2019 – 03/22/2019	Monday	March 25, 2019
03/23/2019 – 04/05/2019	Monday	April 8, 2019
04/06/2019 – 04/19/2019	Monday	April 22, 2019
04/20/2019 – 05/03/2019	Monday	May 6, 2019
05/04/2019 – 05/17/2019	Monday	May 20, 2019
05/18/2019 – 05/31/2019	Monday	June 3, 2019
06/01/2019 – 06/14/2019	Monday	June 17, 2019
06/15/2019 – 06/28/2019	Monday	July 1, 2019
06/29/2019 – 07/12/2019	Monday	July 15, 2019
07/13/2019 – 07/26/2019	Monday	July 29, 2019
07/27/2019 – 08/09/2019	Monday	August 12, 2019
08/10/2019 – 08/23/2019	Monday	August 26, 2019
08/24/2019 – 09/06/2019	Monday	September 9, 2019
09/07/2019 – 09/20/2019	Monday	September 23, 2019
09/21/2019 – 10/04/2019	Monday	October 7, 2019
10/05/2019 – 10/18/2019	Monday	October 21, 2019
10/19/2019 – 11/01/2019	Monday	November 4, 2019
11/02/2019 – 11/15/2019	Monday	November 18, 2019
11/16/2019 – 11/29/2019	Monday	December 2, 2019
11/30/2019 – 12/13/2019	* Monday	*December 16, 2019
12/14/2019 – 12/27/2019	* Wednesday	*December 18, 2019

**Supervisors Must Electronically Approve Timesheets  
No Later Than 12:00 Noon On the Due Date  
After 12:00 Noon You Will No Longer Be Able to Access Your Timesheet Online**

**\*Dates Subject to Change\***