Yavapai COLLEGE

CHILD SUPPORT WAGE ASSIGNMENT

SECTION I – EMPLOYEE INFORMATION	Today's Date	
All Employees are subject to this notification. Please complete in full.		
Employee Group: ❑Full-Time ❑Part-Time ❑ Adjunct ❑ Student		
Last Name:	First Name:	MI:
Address (Mailing)		
Address (Physical Address)		
SS#:	Date of Birth:	

SECTION II – CHILD SUPPORT NOTIFICATION

In compliance to ARS 23-722.02, which requires that every employer "shall request that the employee disclose whether the employee is subject to a wage assignment order" relative to child support, please mark below as appropriate.

❑ I am **NOT** subject to a wage assignment order relative to child support.

❑ I am **SUBJECT** to a wage assignment order relative to child support. I will provide the Payroll office with a copy of all active child support and wage withholding documents. I also understand that the Arizona revised Statute requires the College to start withholding the amount called for in the wage assignment, even though the College may not have been formally served with a wage assignment or garnishment.

This will not affect my employment with the College.

SECTION III – ACKNOWLEDGMENT

Employee Signature: _____ Date: _____

Payroll Use Only: EmpID #: _____ By: _____