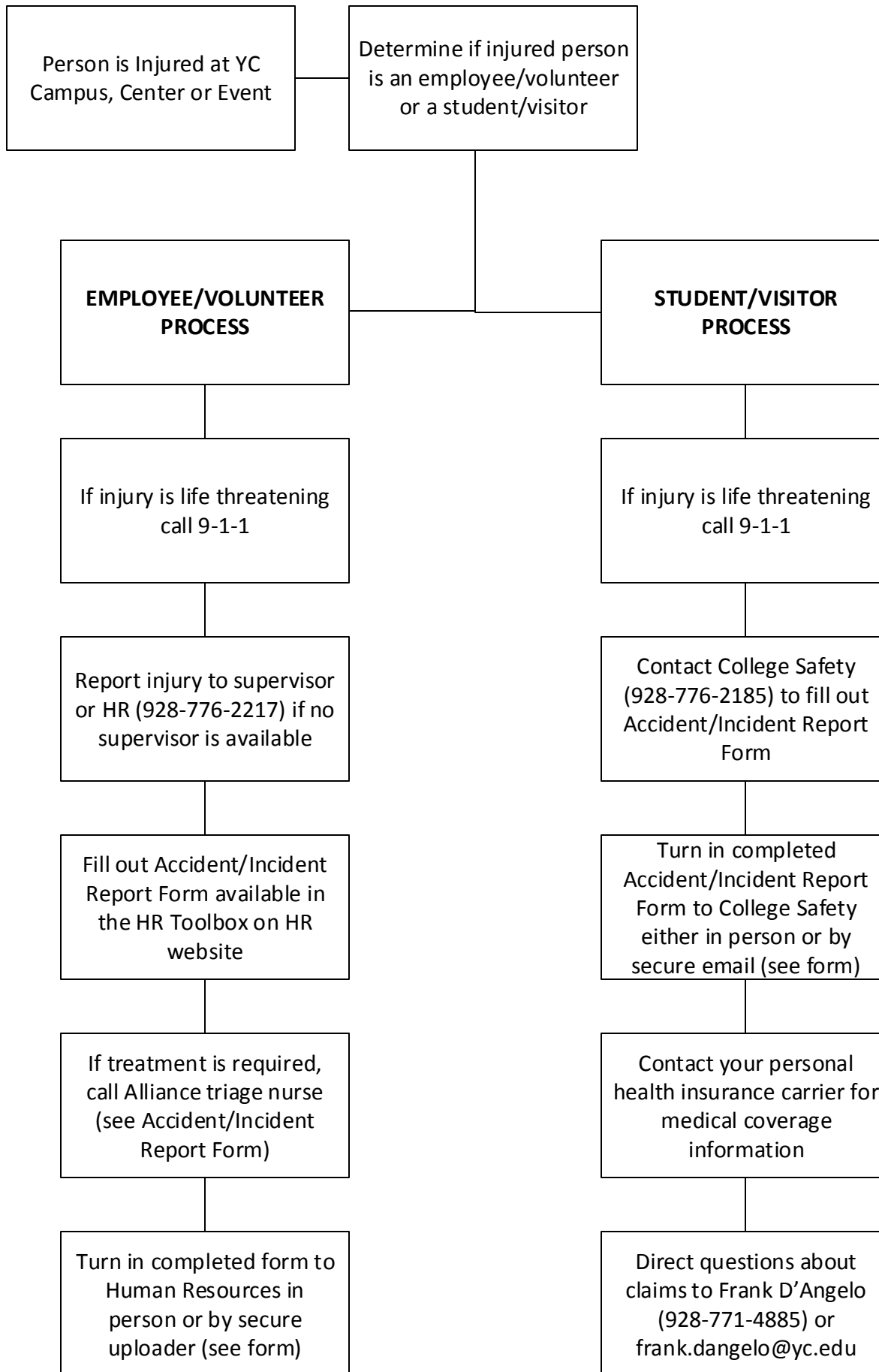


Accident/Injury Flow Chart

August 5, 2020



Person is Injured at YC Campus, Center or Event

Determine if injured person is an employee/volunteer or a student/visitor

EMPLOYEE/VOLUNTEER PROCESS

STUDENT/VISITOR PROCESS

If injury is life threatening call 9-1-1

If injury is life threatening call 9-1-1

Report injury to supervisor or HR (928-776-2217) if no supervisor is available

Contact College Safety (928-776-2185) to fill out Accident/Incident Report Form

Fill out Accident/Incident Report Form available in the HR Toolbox on HR website

Turn in completed Accident/Incident Report Form to College Safety either in person or by secure email (see form)

If treatment is required, call Alliance triage nurse (see Accident/Incident Report Form)

Contact your personal health insurance carrier for medical coverage information

Turn in completed form to Human Resources in person or by secure uploader (see form)

Direct questions about claims to Frank D'Angelo (928-771-4885) or frank.dangelo@yc.edu