

Yavapai College Internship Announcement



Attention Students

Internship opportunity available

Employer: Stepping Stones

Pay: Paid Internship \$12.00 with chance for Permanent Hire

Work Schedule: Will work around YC schedule

Title: Stepping Stones Management Internship

Summary: Since 1980, at Stepping Stones dedicated advocates have been available 24/7/365 for local families who need safety and support to live lives free from domestic violence, sexual assault, and other forms of victimization. Stepping Stones is willing to work with a YC student for a paid Internship in their Next Chapter Bookstore learning to be the overall manager. Internship can be 10-16 weeks and this Internship has the Opportunity for hire upon completion.

Position Responsibilities:

1. Order Supplies for Bookstore
2. Conduct weekly Inventory
3. Responsible for maintaining a clean and professional merchandising of store
4. Fill special order request

Preferred Skills & Qualifications:

- High School Diploma and YC Student
- Proficiency in organizational skills, attention to details, good computer skills, and good customer service
- Strong self motivation, time management with desire to learn more daily.



Interested: Please email Linda Brannock, YC Career Coach at Linda.brannock@yc.edu