

Yavapai College Internship Announcement



Attention Students

Internship opportunity available

Employer: Yavapai County Advocate Center

Pay: Unpaid Internship, but great experience

Work Schedule: Will work around YC schedule

Title: Yavapai County Advocate Center Internship

Summary: The mission of the Yavapai Family Advocacy Center is to reduce trauma to victims of abuse by providing a safe and supportive environment and facilitating a team approach to advocacy, investigation, and prosecution. We are looking to add to your YC experience by working with you in a Internship setting, so you can gain skills in your education's field of study.

Position Responsibilities:

1. Provide victim support to children and their families who visit YFAC. Typical duties include unobtrusive, age appropriate and companionable playroom supervision, providing snacks and playroom cleanup.
2. Typical projects or tasks include, receptionist duties, copying, assisting with mailings, assembling books, assisting at trainings, helping prepare training materials and general clerical duties.
3. Interns are encouraged to assist in the planning and organization of special events, as well as getting donations from local businesses for prizes or supplies. Interns should be available to help on the date of the Special Event.

Preferred Skills & Qualifications:

- Must see Linda Brannock at YC to get Application as first step in Internship
- Must be 18 years or older
- Possess not felony convictions, nor be listed on the Central Registry for child Protection.
- Have access to reliable transportation, and telephone
- Willing to participate in a Pre-Interview



Interested: Please email Linda Brannock, YC Career Coach at Linda.brannock@yc.edu