

Yavapai College
District Governing Board
Special Board Meeting

Monday, August 17, 2026
Rock House and Virtually
10:00 a.m.

The YouTube channel and Rock House will be open to the public at **9:45 a.m.** at the latest. All individuals attending the meeting in person will be allowed to bring clear bags ONLY into the meeting. In addition, the College has implemented advanced weapons detections systems/metal detectors for attendees. These requirements are similar for attendees at any sporting event or concert, and they are intended to ensure safety. Please plan accordingly.

Prescott Campus
Rock House
1100 E Sheldon Street
Prescott, AZ 86301

Livestream Link:
<https://www.youtube.com/user/YavapaiCollege>

Member's Present:

Mr. Steve Bracety, Board Chair
Mr. Toby Payne, Board Secretary
Mr. William Kiel, Board Member
Mrs. Deb McCasland, Board Member

Administration Present:

Dr. Doug Berry, Acting President
Mr. Jon Paladini, Board Attorney
Ms. Kimberly Whitman, Secretary to the Board

MINUTES

1. General Functions: Procedural
 - a. Call to Order

This agenda item begins at: 10:01:56

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=15.702977>

Board Chair Bracety called the meeting to order at 10:01am.

- b. Pledge of Allegiance {Time: 1}

This agenda item begins at: 1:01:58

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=17.494501>

Board Member Kiel led the Pledge of Allegiance.

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- c. Call to the Public – INFORMATION ONLY – {Time: 10}

This agenda item begins at:

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=45.801283>

One Call Card was received at the Yavapai College District Governing Board August 17th Special Meeting for Mr. Ray Sigafoos. Mr. Sigafoos addressed concerns related to the Presidential Search process and timeline for the College. Mr. Sigafoos's call can be viewed at the link above.

- d. Adoption of Agenda – Board Chair Steve Bracety – DECISION {Time: 5}

This agenda item begins at: 10:05:43

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=242.826821>

Board Secretary Payne, second by Board Member Kiel, moved to adopt the Yavapai College District Governing Board August 17th, 2026, agenda. The motion passed unanimously. (Ayes: Kiel, Payne, Bracety, McCasland).

2. Board Business

- a. Presidential Search Firm Contract and Recruitment Process – Dr. Janet Nix, CHRO, and Sheila Lehker, Cizek Associates – **INFORMATION, DISCUSSION, AND DECISION** {Time: 30} (*Attached*)

This agenda item begins at: 10:05:57

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=256.946399>

Dr. Janet Nix introduced Ms. Sheila Lehker, CEO, from Cizek and Associates. Dr. Nix provided some background on the College's relationship with Cizek prior to Sheila's presentation. Ms. Laker provided a presentation on Cizek Associates, their history with Yavapai College, details on herself and her and Cizek's role in the search, the search process at a glance and the timeline for the search process. Mr. Ed Lacasse, Director of Purchasing and Procurement Services, joined the presentation to discuss the contract with Cizek Associated. Discussion was held after the presentation and can be viewed at the link above.

Board Chair Bracety, seconded by Board Secretary Payne, moved to enter into a contract with Cizek Associates to lead the Yavapai College Presidential Search. The motion passed with a 3-1 vote (Ayes: Bracety, Payne, and Kiel, Nays: McCasland).

- b. Yavapai College District Governing Board Committee Representation – Board Chair Steve Bracety – **INFORMATION, DISCUSSION AND DECISION** {Time: 10}

This agenda item begins at: 10:47:30

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=2749.770221>

The type of Board Member representation for the Presidential Search was discussed between the Board Members and Dr. Janet Nix. Two District Governing Board members are required for the committee representation to act as a liaison between the committee and the Board. Discussion on the Board representation can be viewed at the link above.

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Board Chair Bracety, seconded by Board Member Payne, moved to appoint himself and Secretary Payne to be the liaisons to the committee. Discussion was held. The motion passed with a 3-1 vote (Ayes: Bracety, Payne and Kiel, Nays: McCasland).

3. Request for Future Agenda Items – **INFORMATION, DISCUSSION, AND DECISION** {Time: 10}

This agenda item begins at: 11:06:43

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=3902.671836>

Board Member Kiel had two requests for items on a future agenda. Revision to the Board Minutes recording and revision, and explanation of contract items that do and don't require Board approval.

Board Member McCasland had two requests for meeting selection and an update on the previous President's status.

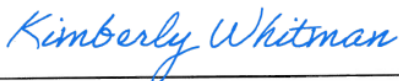
4. Adjournment of Board Special Meeting: Procedural – **DECISION** {Time: 1}

This agenda item begins at: 11:08:42

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1eced682-4344-44da-b1b4-b4a9012f3de3&start=4020.396933>

Board Chair Bracety, seconded by Board Member Kiel, moved to adjourn the August 17th, 2026, Yavapai College District Governing Board Special meeting. The motion passed unanimously (Ayes: Kiel, Bracety, McCasland and Payne).

Respectfully Submitted,



Kimberly Whitman, Recording Secretary

9/23/2026

Date



Mr. Steve Bracety, Board Chair



Mr. Toby Payne, Board Secretary

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