

Yavapai College
District Governing
Board Special Meeting

Monday, May 19, 2025

1:00 p.m.

Virtually Only

The YouTube channel will be open to the public at 12:45 p.m. at the latest.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

MEMBER PRESENT:

Ms. Deb McCasland, Board Chair
Mr. Steve Bracety, Board Secretary
Mr. Williams Kiel, Board Member
Mr. Patrick Kuykendall, Board Member
Mr. Toby Payne, Board Member

ADMINISTRATION PRESENT:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant
Ms. Kimberly Whitman, Secretary to the District Governing Board

The board meeting was virtual only, so all board members and administration appeared virtually.

MINUTES

LINK TO THE RECORDING:

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=fd7d08bf-e68c-4532-be6c-b2e3000b41a3>

Atty. Lynne Adams indicated that the College was fixing a technical issue and that was reason why the District Governing Board Special Meeting was starting at 1:05 p.m. She noted that no Board business was discussed during the five-minute delay.

1. General Functions: Procedural
 - a. Call to Order {Time: 1}

Board Chair McCasland called the meeting to order at 1:05 p.m.

- b. Pledge of Allegiance {Time: 1}

Board Secretary Bracety led the Pledge of Allegiance.

2. Board Business

a. Executive Session

- i. A.R.S. §38-431.03(A)(1), Review of President's Annual Evaluation, Compensation, and Employment Agreement – Attorney Lynne Adams – **PROCEDURAL** {Time: 90}

Board Secretary Bracety moved, seconded by Board Member Kuykendall, to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1), Review of President's Annual Evaluation, Compensation, and Employment Agreement. The motion carried unanimously (Ayes: McCasland, Bracety, Kiel, Payne, and Kuykendall).

Short Recess 17:46 – 23:29

b. Convene in Public Session

- i. Possible Action: President's Evaluation and Consideration of President's Contract, as the Result of Executive Session – Attorney Lynne Adams – **DECISION** {Time: 5}

Board Secretary Bracety moved, seconded by Board Member Kuykendall, to amend Dr. Lisa Rhine's contract to extend the Term for another year, to expire on June 30, 2030. The motion passed with a 4 to 1 vote (Ayes: McCasland, Bracety, Payne, and Kuykendall; Nay: Kiel).

Board Member Kuykendall moved, seconded by Board Secretary Bracety, to amend Dr. Lisa Rhine's contract to include an additional 10 working days of vacation leave, to bring the total to 25 working days. The motion carried unanimously (Ayes: McCasland, Bracety, Kiel, Payne, and Kuykendall).

Board Member Payne moved, seconded by Board Secretary Bracety, to amend Dr. Lisa Rhine's contract to increase her base salary by 5% as of July 1, 2025. The motion passed with a 4 to 1 vote (Ayes: McCasland, Bracety, Payne, and Kuykendall; Nay: Kiel).

Board Chair McCasland moved, seconded Board Member Kuykendall, to amend Dr. Lisa Rhine's contract to add a provision that indicates that the District Governing Board retains the right to evaluate and/or review the President's job performance and award a stipend annually when performance meets or exceeds expectations, with the stipend to be no more than 5% of the President's previous year base salary. The motion passed with a 3 to 2 vote (Ayes: McCasland, Bracety, and Kuykendall; Nays: Payne and Kiel).

3. Adjournment of Board Special Meeting: Procedural - **DECISION** {Time: 1}

Board Secretary Bracety moved, seconded by Board Member Kuykendall, to adjourn the special meeting. The motion carried unanimously (Ayes: McCasland, Bracety, Kiel, Payne, and Kuykendall).

Special Meeting adjourned at 3:42 p.m.

Respectfully submitted:



Yvonne Sandoval, Executive Assistant

5/28/2025
Date



Ms. Deb McCasland, Board Chair



Mr. Steve Bracety, Board Secretary