

**Yavapai College**  
District Governing Board  
Regular Meeting

Tuesday, March 22, 2022  
1:00 p.m.

**Sedona Campus**  
**4215 Arts Village Drive**  
**Sedona, Arizona 86336**

**Members Present**

Ms. Deb McCasland, Board Chair  
Mr. Ray Sigafos, Secretary  
Mr. Paul Chevalier, Board Member  
Mr. Mitch Padilla, Board Member  
Mr. Chris Kuknyo, Board Member

**Administration Present**

Dr. Lisa B. Rhine, President  
Atty. Lynne Adams, Board Attorney  
Ms. Yvonne Sandoval, Executive Assistant  
Mrs. Beckey Massey, Coordinator to the District Governing Board

**MINUTES**

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=401187dd-03a6-4cdd-b02f-ae6100034c92>

1. General Functions: Procedural
  - a. Call to Order {Time: 1} (**Recording at 1:36**)  
**Chair McCasland called the meeting to order at 1:01 p.m.**
  - b. Pledge of Allegiance: Procedural {Time: 1} (**Recording at 1:46**)  
**Member Chevalier led the Pledge of Allegiance.**
  - c. Adoption of Agenda – **DECISION** {Time: 1} (**Recording at 2:12**)  
**Member Chevalier moved, seconded by Member Sigafos, to adopt the agenda. The motion passed unanimously (Ayes: McCasland, Sigafos, Chevalier, Padilla, Kuknyo).**
2. Study Session
  - a. Open Call – **INFORMATION** {Time: 10} (**Recording at 2:51**)  
**The following members of the public requested to speak:**
    1. Nancy Robb Dunst (**Recording at 3:44**)
    2. David Gill (**Recording at 7:23**)
    3. Trish Alley (**Recording at 11:10**)
    4. Matthew Schumacher (**Recording at 13:37**)
    5. Karen Strauch (**Recording at 17:12**)
    6. Ernie Strauch (**Recording at 19:31**)

7. Rosemary Zimmerman (Recording at 22:00)
8. Scott Jablow (Recording at 25:07)
9. Janet Aniol (Recording at 28:38)
10. Rob Adams (Recording at 31:33)

- b. Preliminary Capital Budget – Dr. Clint Ewell- Vice President of Finance, **INFORMATION AND DISCUSSION** {Time: 90} (Recording at 37:31)  
**Dr. Clint Ewell gave a presentation on the Preliminary Capital Budget.**

- i. Smith Group – Frank Markley, Principal, Higher Education Strategist; Lauren Leighty, Principal, Campus Studio Leader; Doug Kozma, Vice President, Campus Planning Practice Director. (Recording at 1:43)

**Dr. Ewell was joined by members of the Smith Group for a portion of the presentation and discussion.**

**Due to time constraints, Chair McCasland took agenda items out of order at this point in the meeting. The meeting minutes track the order in which items were considered by the Governing Board at the meeting, but the items retain the agenda number noted on the Board’s agenda.**

3. Board Business

- a. District Governing Board Budget for Fiscal Year 2023 – Dr. Clint Ewell, Vice President of Finance, **INFORMATION, DISCUSSION AND DECISION** {Time:10} (Recording at 3:00)

**Member Sigafos moved, seconded by Member Padilla, to approve the District Governing Board Budget as prepared. The motion passed 4-1 (Ayes: McCasland, Sigafos, Padilla, Kukyno; Nay: Chevalier).**

- c. Consent Agenda – **DECISION** {Time 5} (Recording at 3:08:57)

- i. Board Workshop & Regular Meeting Minutes -Tuesday, February 22, 2022
- ii. Receipt of Report on Revenues and Expenditures for January 2022
- iii. Acceptance of President’s Report on Policy 206, College Planning
- iv. Summary of New Program Proposal for Legal Paraprofessional Certificate and Deletion of Paralegal Studies Certificate

**Member Sigafos moved, seconded by Member Kukyno, to approve the consent agenda. The motion passed unanimously (Ayes: McCasland, Sigafos, Chevalier, Padilla, Kukyno).**

2. Study Session - Continued

- ii.. College Council – Dr. Diane Ryan, Dr. Emily Weinacker, and Ms. Janice Soutee, Student Engagement Coordinator

1. Faculty Senate – Dr. Karen Palmer (Recording at 3:10)
2. Staff Association – Julie Galgano (Recording at 3:13)
3. Student Government Association – Danny Avelar, YCSGA Senator for the Verde Valley and Sedona Campuses. (Recording at 3:16)

**Individuals gave reports on behalf of the College organizations they represent.**

c. President's Reports - Dr. Lisa Rhine - **INFORMATION** {Time: 60}

- i. President's Report on Board Policy 206, College Planning - Dr. Clint Ewell, Vice President of Finance (**Recording at 3:20**)

**Dr. Ewell provided information regarding the President's Report on Board Policy 206, and in particular on the College's strategic planning process.**

- iii. Budget to Actual Monthly Report and Cash Reserves Monthly Report

**Dr. Rhine reminded the Board this information was shared with them in their Board Packet.**

d. Board Liaisons' Reports - **INFORMATION AND DISCUSSION** {Time: 10} (**Recording at 3:25**)

- i. Board Spokesperson – Board Chair McCasland  
ii. Arizona Association of Community College Trustee (AACCT) – Board Chair McCasland  
iii. Yavapai College Foundation – Board Chair McCasland  
**Chair McCasland noted that there was very little that had occurred since the previous Board meeting.**

e. Dates and Time of Future Meetings and Events - **INFORMATION AND DISCUSSION** {Time: 5} (**Recording at 3:25**)

- i. 2021-2022 Dates, Times, and Places of Future Board Meetings, Workshops, and Retreats  
**Chair McCasland reminded the Board of the clarification that was sent out to them regarding Graduation dates being May 7<sup>th</sup> in Sedona at the Performing Arts Center and May 8<sup>th</sup> in Prescott Valley at the Findlay Toyota Center.**
- ii. 2021-2022 Dates, Times, and Places of Future College Events  
iii. 2021-2022 Dates, Times, and Places of Future National, State, and Local Conferences

f. Completion of ACCT Board Self-Assessment- Board Chair McCasland, **INFORMATION AND DISCUSSION** {Time:1} (**Recording at 3:26**)

3. Board Business – Continued

- b. 2022-2023 Yavapai College District Governing Board Schedule, Board Chair McCasland, **INFORMATION, DISCUSSION AND DECISION** {Time 10} (**Recording at 3:27**)

- i. 2022-2023 Board's Self-Assessment Schedule  
**Member Sigafos moved to approve the 2022-2023 Board Self-Assessment Schedule. He then amended his motion and moved, seconded by Member Chevalier, to have move forward with only a Self-Assessment in Spring 2023 and no Self-Assessment in Fall 2022. The motion passed unanimously (Ayes: McCasland, Sigafos, Padilla, Chevalier, Kukyno).**
- ii. 2022-2023 Board Policy Review/Edit Schedule

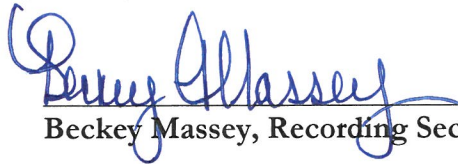
iii. 2022-2023 District Governing Board Calendar Meeting Dates

The Board had no discussion and took no action on the remaining proposed schedule and meeting dates.

4. Adjournment of Board Regular Meeting: Procedural - **DECISION** {Time: 1}  
(Recording at 3:31)  
Member Padilla moved, seconded by Member Kukyno, to adjourn the meeting. The motion passed unanimously (Ayes: McCasland, Sigafos, Chevalier, Padilla, Kukyno).

Meeting Adjourned: 4:36 p.m.

Respectfully submitted:

  
Becky Massey, Recording Secretary

4-12-2022  
Date:

  
Ms. Deb McCasland, Board Chair

  
Mr. Ray Sigafos, Secretary