

Yavapai College
District Governing Board
Regular Board Meeting
Tuesday, February 9, 2021
1:00 p.m.

Online Only

Link: <https://www.youtube.com/user/YavapaiCollege>

Member Present:

Ms. Deb McCasland, Board Chair
Mr. Ray Sigafoos, Secretary
Mr. Paul Chevalier, Board Member
Mr. Mitch Padilla, Board Member
Mr. Chris Kuknyo, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Lynne Adams, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant

MINUTES

- 1.0 General Functions: Procedural (Reference: Board Policy 3.4 Agenda Planning)
 - 1.1 Call to Order (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
Chair McCasland called the Yavapai College District Governing Board Meeting to order at 1:00 p.m.
 - 1.2 Pledge of Allegiance (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}
The Pledge of Allegiance was led by Member Padilla.
 - 1.3 Adoption of Agenda – **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}
Member Chevalier read a statement. The Board discussed the adoption of the agenda and Board Attorney Adams read Board Policy 3.4.3.3, Process for Placing Items on the Agenda, which was referred to by Member Chevalier.
Member Chevalier moved, seconded by Member Kuknyo, to not adopt the District Governing Board Agenda for this meeting. Motion failed with one aye and four nays. (Ayes: Chevalier; Nays: McCasland, Sigafoos, Padilla, and Kuknyo)

Member Padilla moved, seconded by Secretary Sigafoos, to adopt the District Governing Board Agenda. Motion passed with four ayes and one nay. (Ayes: McCasland, Sigafoos, Padilla, and Kuknyo; Nay: Chevalier)
 - 1.4 Board Minutes Approval – **DISCUSSION AND DECISION** (Reference: Board Policy 3.5.4 Secretary) {Time: 5}
 - 1.4.1 Budget Work Session Minutes – Tuesday, January 12, 2021 (*Attached*)
 - 1.4.2 Regular Board Meeting Minutes – Tuesday, January 12, 2021 (*Attached*)
Secretary Sigafoos moved, seconded by Member Chevalier, to approve both the Budget Work Session Minutes and the Regular Board Meeting Minutes for Tuesday, January 12, 2021. Motion was carried unanimously.

- 1.5 Open Call – **INFORMATION** (Reference: Board Policy 3.1.1 Trustee Obligation and Board Policy 3.2.1 Ownership Linkage) {Time: 10}
No community member registered for open call.

- 2.0 New Business: (Reference Board Policy 3.2.1 Ownership Linkage)
 - 2.1 Consent Agenda – **DECISION** (Reference Board Policy 3.4.3.4 Consent Agenda) {Time: 5}
 - 2.1.1 Receipt of Report on Revenues and Expenditures for December 2020
(Attached)
 - 2.1.2 Northern Arizona Council of Governments Head Start’s Fifth Amendment to Lease Agreement *(Attached)*
 - 2.1.3 Summary of New Program Proposals *(Attached)*
 - 2.1.3.1 Baking and Pastry Certificate
 - 2.1.3.2 Entrepreneurship Principles and Practice Certificate
 - 2.1.3.3 Strategic Leadership Certificate
 - 2.1.3.4 HVAC Service Technician Certificate
 - 2.1.3.5 Plumbing Technician Certificate
 - 2.1.3.6 Residential Electrical Technician Certificate
 - 2.1.3.7 3-D Printing and Manufacturing Certificate
 - 2.1.3.8 Unmanned Aircraft Systems Certificate
 - 2.1.4 Summary of Program Deletion Proposal *(Attached)*
 - 2.1.4.1 Film and Media Animation Certificate

Member Chevalier requested that Consent Agenda Item 2.1.1, Receipt of Report on Revenues and Expenditures for December 2020, be removed for the discussion.

Secretary Sigafos moved, seconded by Chair McCasland, to approve the Consent Agenda with the exception of agenda item 2.1.1 (Receipts of Report on Revenues and Expenditures for December 2020), which was removed from the consent agenda for discussion. Motion was carried unanimously.

Regarding Consent Agenda item 2.1.1, Member Chevalier asked questions about the data on the report. Member Padilla and Member Kuknyo also asked questions. Dr. Ewell provided a response to the questions.

Member Chevalier moved, and seconded by Secretary Sigafos, to approve Consent Agenda item 2.1.1 Receipt of Report on Revenues and Expenditures for December 2020. Motion was carried unanimously.

- 2.2 Receipt of the Yavapai College’s Comprehensive Annual Financial Report (CAFR), Independent Auditors’ Report on Internal Controls and Independent Auditors’ Report on Compliance for Each major Federal Program – for the Fiscal Year Ended June 30, 2020 – Dr. Clint Ewell - **INFORMATION AND/OR DISCUSSION** (Reference Board Policy 2.5 Financial Conditions & Activities) {Time: 10} *(Attached)*
Dr. Clint Ewell and Mr. Frank D’Angelo presented on the Receipt of the Yavapai College’s Comprehensive Annual Financial Report. The Board discussed and asked questions about information included in the report.

2.3 President's Monitoring Reports – **MONITORING, DISCUSSION, AND DECISION** (Reference: Board Policy 3.4.4 President Monitoring) {Time: 10}

2.3.1 Policy 1.0 Ends (*Attached*)

Member Chevalier discussed his comments on the Board Policy 1.0. Board's legal counsel, Lynne Adams, noted that Member Chevalier continues to evaluate the President against a budget benchmark that the Board has not approved. The Board had a discussion about Member Chevalier's continued request for a different budget presentation format.

Secretary Sigafos moved, seconded by Member Padilla, that we have read the President's Monitoring Report regarding Policy 1.0 and we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with the policy. Therefore, I move that we accept the Monitoring Report for Policy 1.0. Motion was carried unanimously.

2.3.2 Policy 1.1 Education Ends (*Attached*)

2.3.2.1 Policy 1.1.1 Job Seekers Ends (*Attached*)

2.3.2.2 Policy 1.1.2 Transfer Students Ends (*Attached*)

2.3.2.3 Policy 1.1.3 Lifelong Learners Ends (*Attached*)

Member Kuknyo moved, seconded by Secretary Sigafos, we have read the President's Monitoring Report regarding Policy 1.1 and its sub-policies and we believe that the interpretation of the policy provided is reasonable, and we believe that there is sufficient evidence to support the conclusion of compliance with the policy. Therefore, I move that we accept the Monitoring Report for Policy 1.1 and its sub-policies. Motion was carried unanimously.

3.0 Information Business: (Reference: Board Policy 3.2.1 Ownership Linkage)

3.1 Board Self-Evaluation and Review of Board Policies – **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.1.5 Self-Evaluation) {Time: 10}

3.1.1 Evaluation Board Policy 3.1 Governing Focus and Style

3.1.2 Evaluation Board Policy 3.5 Board Chair and Other Officer Roles

The Board requested that Policies 3.1, Governing Focus and Style, and 3.5, Board Chair and Other Officer Roles, be placed on the Board Retreat in February for review and possible revision.

3.2 President's Report – **INFORMATION** (Reference: Board Policy 2.8.1 Information to the Board) {Time: 60}

3.2.1 Update on the College – Dr. Lisa Rhine

3.2.1.1 Athletics Update Presentation – Mr. Rodney Jenkins
Mr. Brad Clifford, Yavapai College Athletic Director, Ms. Liz Toiaivao, Yavapai College Student, and Ms. Christina Wombacher, Alumni gave a presentation on athletics at Yavapai College and the Athletic Department.

3.2.1.2 Recognition of Faculty Members' Advancement to Continuing Status – Dr. Diane Ryan (*Attached*)

The academic deans introduced the new continuing status faculty members.

3.2.1.3 Budget to Actual Monthly Report and Cash Reserves Monthly Report for December 2020 (*Attached*)

3.3 Board Liaisons Reports – **INFORMATION AND DISCUSSION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 10}

3.3.1 Board Spokesperson – Board Chair Deb McCasland

Chair McCasland provided no public comments in her role as Board Spokesperson since the last meeting.

3.3.2 Arizona Association of Community College Trustees (AACCT) – Board Chair Deb McCasland and Board Secretary Ray Sigafos

Chair McCasland reported the AACCT will be doing State outreach to our legislators and training.

3.3.3 Yavapai College Foundation – Board Chair Deb McCasland and Board Member Kuknyo

Member Kuknyo reported on the Foundation's activities and that they ready to get back to normal. Chair McCasland stated they have an aggressive fundraising agenda for this year. The next Foundation Board Meeting will be tomorrow, and Chair McCasland and Member Kuknyo will attend via zoom.

3.4 Dates and Time of Future Meetings and Events (Reference: Board Policy 3.4 Agenda Planning) {Time: 5}

3.4.1 2020-2021 Dates, Times, and Places of Future Meetings (*Attached*)

3.4.1.1 Board Retreat on Friday, February 26 & Saturday, February 27, 2021 – **INFORMATION** (*Attached*)

The Board discussed the retreat that is later this month. The Board also indicated that it will discuss the 2021-2022 Dates, Times, and Places of future Board meeting at February's Board Retreat, including potentially changing the date and time of future board meetings.

3.4.2 2020-2021 Dates, Times, and Places of Future Events (*Attached*)

4.0 Adjournment of Regular Meeting: Procedural - **DECISION** (Reference: Board Policy 3.4 Agenda Planning) {Time: 1}

Secretary Sigafos moved, seconded by Chair McCasland, to adjourn the District Governing Board Meeting. Motion carried unanimously.

Regular meeting adjourned at 4:00 p.m.

Respectfully submitted:



Yvonne Sandoval, Recording Secretary

3/9/2021

Date:



Ms. Deb McCasland, Board Chair



Mr. Ray Sigafos, Secretary