



**Yavapai College District Governing Board
Budget Work Session**

Approved Minute

Tuesday, January 21, 2020

8:30 AM

District Governing Board Budget Preview

Rock House, Prescott Campus 1100 E.

Sheldon Street

Prescott, AZ 86301

Member Present:

Ms. Deb McCasland, Chair

Dr. Patricia McCarver, Secretary

Mr. Ray Sigafoos, Board Member

Mr. Steve Irwin, Board Member

Mr. Paul Chevalier, Board Member

Administration Present:

Dr. Lisa B. Rhine, President

Atty. Lynne Adams, Board Attorney

Ms. Yvonne Sandoval, Executive Assistant

1 CALL TO ORDER – HEADING

2 Call to Order – PROCEDURAL

Chair Sigafoos called the Yavapai College District Governing Board Workshop Session to order at 8:34 a.m.

3 Welcome to Guests and Staff - PROCEDURAL

4 Adoption of Agenda – DECISION

Member McCarver moved, seconded by Member McCasland to adopt the Governing Board Budget Work Session agenda. Motion carried unanimously.

5 POLICY HEADING

6 Review policy 3.4.5 Election/Appointments - INFORMATION, DISCUSSION, AND/OR DECISION.

Member Chevalier moved, seconded by Member McCasland, to adopt the edits to Board Policy 3.4.5 Elections/Appointments. Motion carried unanimously.

Approved Revised:

3.4.5 Elections/Appointments

As required by A.R.S. 15-1443(B), the Board will elect a Chair and a Secretary every January. The expectation will be that the newly-elected Chair and Secretary will serve a two-year term, but the Board may decide otherwise and elect a new Chair and Secretary every January. The Chair and Secretary shall serve from the date of election until the date on which their replacements are elected. The newly-elected Board Chair will appoint Board Liaisons for one-year terms at the January or February meeting.

- Board Chair shall call for nominations
- After the Board Chair determines that no other nominations are forthcoming, the Board Chair shall declare nominations to be closed
- Board Chair shall call on nominees in alphabetical order based on their last names to speak for no more than 2 minutes each regarding their nomination
- After all nominees have been offered an opportunity to speak, the Board Chair shall call for the vote of each nominee individually in alphabetical order based on their last names until a nominee receives at least a majority vote of the Board
- After a nominee receives at least a majority vote of the Board, the process is complete even if there are remaining nominees who have not been voted on
- If no nominee receives at least a majority vote of the Board, the Board Chair shall begin the process again

7 OWNERSHIP LINKAGE - HEADING

8 Election of Board Officers - Chair, Secretary, and Board Member Liaison Committee Appointments for 2020 - DISCUSSION AND/OR DECISION.

Board Chair Sigafos called for Board Chair nominations for Yavapai College District Governing Board.

Member Chevalier nominated Member Deb McCasland for Board Chair.
 Member McCarver nominated herself for Board Chair.
 {No other nominations}

Nominee Board Member McCarver was given two minutes to speak.
 Nominee Board Member McCasland was given two minutes to speak.

Board Chair Sigafos moved, seconded by Member McCarver to elect Member Patricia McCarver as Board Chair. Motion failed. (Aye: Sigafos and McCarver - Nay: Chevalier, Irwin, and McCasland)

Member Chevalier moved, seconded by Member Irwin to elect Member Deb McCasland as Board Chair. Motion carried. (Aye: Chevalier, Irwin, and McCasland - Nay: McCarver - Abstain: Sigafos)

Newly elected Board Chair for 2020 is Ms. Deb McCasland.

Board Chair McCasland called for Board Secretary nominations for Yavapai College District Governing Board.

Member Chevalier nominated Member Irwin for Board Secretary.
 Member Irwin nominated Member McCarver for Board Secretary.
 {No other nominations}

Nominee Board Member Irwin was given two minutes to speak. Board Member Irwin withdrew himself.

Member Sigafos moved, seconded by Member Chevalier to elect Member Patricia McCarver as Board Secretary. Motion carried unanimously.

9 POLICY - HEADING

10 Overview of Yavapai College Historical Revenues and Expenditures - INFORMATION AND/OR DISCUSSION

Dr. Clint Ewell gave a presentation 2020 Budget Work Session

- Context
- Yavapai College
- Expenditure Limit

Board Chair McCasland gave a ten minutes break.

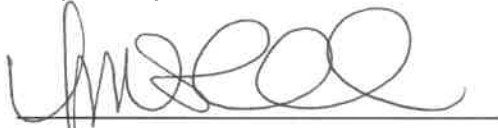
- Revenues
- Expenses

11 ADJOURNMENT OF REGULAR MEETING – PROCEDURAL

Member Sigafoos moved, seconded by Member Irwin to adjourn the Budget Work Session. Motion carried unanimously.

Budget Work Session adjourned at 11:34 a.m.

Respectfully submitted:



Yvonne Sandoval, Recording Secretary

2/11/2020

Date



Ms. Deb McCasland, Board Chair



Dr. Patricia McCarver, Secretary