



**Yavapai College District Governing Board
Regular Board Meeting
Approved Minutes of Regular Meeting
Tuesday, May 14, 2019
1:30 PM**

Prescott Campus – Susan N. Webb Community Room 19-147
Prescott, Arizona

District Governing Board meeting recordings may be viewed on CableOne Access 13 or the Yavapai College Website. CableOne Access 13 records all regular board meetings for subsequent broadcast and the schedule is available on the Access 13 website at <http://www.access13.org>. The District Governing Board agenda, packet materials, handouts, and minutes are on file in the District Office and posted on the College website along with regular board meeting recordings posted approximately 12 days after each meeting at <http://www.yc.edu/v5content/district-governing-board/>.

Members Present:

Mr. Ray Sigafoos, Chair
Dr. Connie Harris, Board Member
Ms. Deb McCasland, Board Member

Mr. Steve Irwin, Secretary
Dr. Patricia McCarver, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Ms. Cindy Pemberton Recording Secretary
Other staff attending are on file in the District Office

Lynne Adams, Board Attorney

1. CALL TO ORDER - HEADING

2. Call to Order – PROCEDURAL

Chair Sigafoos called the Yavapai College District Governing Board meeting to order at 1:32 p.m.

3. Pledge of Allegiance – PROCEDURAL

The Pledge of Allegiance was led by Member Irwin.

4. Welcome to Guests and Staff – PROCEDURAL

Chair Sigafoos welcomed all guests and staff.

5. Approval of the District Governing Board April 23, 2019 District Governing Board Regular Meeting Minutes - DISCUSSION AND DECISION

Member Irwin moved, seconded by Member McCarver, to approve the District Governing Board April 23, 2019 Meeting Minutes. Motion carried unanimously. (Chevalier, Irwin, McCarver, McCasland, Sigafoos voting in favor.)

6. Adoption of Agenda – DECISION

Member McCarver moved, seconded by Member Irwin, to adopt the agenda. Motion carried unanimously. (Chevalier, Irwin, McCarver, McCasland, Sigafoos voting in favor.)

7. MONITORING REPORT – HEADING

8. April Board Meeting Evaluation - INFORMATION AND/OR DISCUSSION

Board members had no comments other than their written comments as noted on the agenda materials.

9. CONSENT AGENDA – HEADING

10. Receipt of Report on Revenues and Expenditures – Month of April 2019 - RECEIPT, DISCUSSION, AND/OR DECISION

Member Irwin moved, seconded by Member McCasland, to approve Consent Agenda. Motion carried unanimously. (Chevalier, Irwin, McCarver, McCasland, Sigafoos voting in favor.)

11. For Consideration for Approval of Public and Charter School Dual Enrollment Intergovernmental Agreements with Yavapai Community College - RECEIPT, DISCUSSION, AND/OR DECISION.

12. For Consideration for Approval of the Fourth Amendment to Intergovernmental Agreement between Yavapai College and Mountain Institute Career Technical Education District (CTED) - RECEIPT, DISCUSSION, AND/OR DECISION.

13. For Consideration for Approval of the Third Amendment to Intergovernmental Agreement between Yavapai College and Valley Academy for Career & Technical Education for Educational Programs - RECEIPT, DISCUSSION, AND/OR DECISION.

14. INFORMATION - HEADING

15. Information from the President to Include: Yavapai Combined Trust Quarterly Report; Yavapai Staff Association Newsletter; Budget to Actual Report April 2019, Cash Reserves Report, College Highlights, Facilities Newsletter – May 2019 and Other Related Information - INFORMATION AND/OR DISCUSSION

Dr. Lisa Rhine reported on the following topics with discussion from the Board:

- The roll out of the YC Way – Report by Dr. Rhine
- The Success for our Athletic Department - Report by Dr. Rhine
- The up and coming Employee Picnic - Report by Dr. Rhine
- Yavapai Combined Trust Quarterly Report - Attached.
- Yavapai Staff Association Newsletter - Attached
- Budget to Actual Report – April 2019 - Attached
- Cash Reserves Report – April 2019 - Attached
- College Highlights - Attached
- Facilities Newsletter – May 2019 - Attached

16. Information from Instruction and Student Development to Include Faculty Senate; and College Honors Program - INFORMATION AND/OR DISCUSSION

Dr. Ron Liss, Vice President for Instruction and Student Development Division, presented an update on the following:

Faculty Senate Update – Dr. Matt Percy introduced the newly appointed Faculty Senate President, Dr. Jennifer Jacobson, to the board.

College Honors Program – College Honors Program Director Denise Woolsey and students Hanna Pennington, Kiva Keith, and Alex Daniels provided a summary of Honors Program activities during the past school year.

17. SHORT RECESS - PROCEDURAL

Meeting recessed at 2:09 p.m.; reconvened at 2:21 p.m.

18. MONITORING REPORT (CONTINUED) – HEADING

19. Receipt of President’s Monitoring Report – Executive Limitation 2.0 - MONITORING, DISCUSSION, AND/OR DECISION

Board member Chevalier retracted his comment regarding questions 2 and 3 because he has since seen the evidence.

Member McCasland moved, seconded by Member Irwin, to adopt the agenda with the changes outlined. Motion carried unanimously. (Chevalier, Irwin, McCarver, McCasland, Sigafos voting in favor.)

20. Receipt of Board Self-Evaluation - Board/President Linkage Policy 4.5 President Compensation and Benefits - MONITORING, AND/OR DISCUSSION

Board member McCasland stated that she is very impressed with Dr. Rhine’s performance so far.

21. OWNERSHIP LINKAGE - HEADING –

22. Reports from Board Liaisons – Board Spokesperson; Arizona Association of Community College Trustees (AACCT); and Yavapai College Foundation – INFORMATION, AND/OR DISCUSSION

- Board Spokesperson – no report.

- Arizona Association of Community College Trustees (AACCT) – Member McCasland gave an update on the September (AACCT) retreat at the Hassayampa Inn, which is open to all board members and their Presidents.
- Yavapai College Foundation – Member McCarver indicated that at the Foundation’s annual luncheon, new officers were appointed; Valerie Wood is now the new president. The luncheon also recognized the work of the foundation members and staff.

23. OTHER INFORMATION – HEADING

24. District Governing Board Proposed Dates and Places of Future Meeting - DISCUSSION AND/OR DECISION

Dr. Rhine let everyone know the Employee Picnic will be held in the Verde Valley. Lynne Adams reminded everyone to continue to hold the date of June 25 for a potential Executive Session.

25. Executive Session – A.R.S. 38-431.03(A) (1), Review of President’s Annual Evaluation and Consideration of President’s Contract - PROCEDURAL

Legal Representative, Lynne Adams read the statues to move the regular board meeting into an Executive Session.

Member Chevalier moved, seconded by Member McCarver, to convene in executive session pursuant to A.R.S. § 38-431.03(A)(1) for the President’s annual evaluation. Motion carried unanimously. (Chevalier, Irwin, McCarver, McCasland, Sigafoos voting in favor.)

Convene in Public Session with Possible Action RE: President’s Evaluation and Consideration of President’s Contract as a Result of Executive Session – DECISION

Chair Sigafoos feels Dr. Rhine is doing a great job. In light of Dr. Rhine’s performance thus far, he believes that the Board needs amend Dr. Rhine’s contract to clarify that she may be reimbursed for business expenses, regardless of whether other College employees may be reimbursed for certain items, as long as the expenses are related to Dr. Rhine’s job duties and allowed by tax law.

Member McCarver moved, seconded by Member Irwin, to amend Dr. Rhine’s contract in the manner described by Chair Sigafoos. Motion carried unanimously. (Chevalier, Irwin, McCarver, McCasland, Sigafoos voting in favor.)

Member Irwin is impressed that Dr. Rhine has accomplished her entry plan and has exceeded all that she has laid out to accomplish in four months.

Member Chevalier states that so many local leaders are pleased with all that Dr. Rhine is doing and look to forward to working with her.

McCarver stated that Dr. Rhine has had a good entry and a strong four months.

Member McCasland feels Dr. Rhine is doing a great job and noted that she is open, transparent and student-focused.

26. ADJOURNMENT OF REGULAR MEETING - PROCEDURAL

Member McCarver moved, seconded by Member Irwin, to adjourn the meeting. Motion carried unanimously. (Chevalier, Irwin, McCarver, McCasland, Sigafoos voting in favor.)

Regular meeting adjourned at 3:42 p.m.

Respectfully submitted:


Ms. Heather H. Scott, Interim Recording Clerk

Date: August 3, 2019


Mr. Steve Irwin, Secretary


Mr. Ray Sigafoos, Chair