

## Yavapai College Service Animal Guidelines

### I. Contact Information Regarding Service Animals

Requests, concerns and questions regarding service animals should be directed to the Disability Resources Department at Yavapai College. Yavapai College Disability Resources, 1100 E. Sheldon St., Prescott, Arizona 86301, Phone: (928) 776-2085, Fax: (928) 776-2083, Email: [Disabilityresources@yc.edu](mailto:Disabilityresources@yc.edu).

### II. Service Animals Permitted on Campus

Yavapai College is committed to compliance with state and federal laws regarding individuals with disabilities. Individuals with disabilities may be accompanied by their service animal on all Yavapai College campuses where members of the public or participants in services, programs, or activities are allowed to go. By law, a service animal means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether, wild or domestic, trained or untrained, are not service animals. In some cases, the college may permit miniature horses on campus on a case-by-case basis, consistent with applicable law.

Federal law does not require the individual to provide documentation that an animal has been trained as a service animal. The law also does not require that the animal wear any type of vest or badge indicating that it is a service animal. Federal law does not prohibit any particular breed of dog from being a service animal.

Where it is not readily apparent that an animal is a service animal, the college may ask if the animal is required because of a disability, as well as what work or task the animal has been trained to perform.

The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of such tasks include but are not limited to: assisting an individual with low vision with navigation, alerting individuals who are hard of hearing to the presence of people or objects, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with a mobility disability.

### **A. Exceptions**

The college may exclude a service animal from campus if its behavior poses a direct threat to the health or safety of others or when its presence fundamentally alters the nature of the program or activity. The college may also ask an individual with a disability to remove a service animal from campus if the animal is out of control and the individual does not take effective action to control it or if the animal is not housebroken.

### **B. Responsibilities of Individuals with Service Animals**

Yavapai College is not responsible for the care or supervision of a service animal. Individuals with disabilities are responsible for the control of their service animal at all times and must comply with all applicable laws and regulations, including; vaccinations, licensure, animal health and leash laws. A service animal must be restrained with a leash, harness, or tether, unless an individual's disability precludes the use of a restraint or if the restraint would interfere with the service animal's performance of work or tasks. If a service animal is not tethered, it must be under the individual's control, whether by voice control, signals or other effective means.

Individuals are responsible for ensuring the immediate clean-up and proper disposal of all animal waste. Although the college may not charge an individual with a disability a service animal surcharge, it may impose charges for damages caused by a service animal in the same manner the college imposes charges for damages caused by students.

### **III. Complaints/Disputes Regarding Service Animals**

Anyone dissatisfied with the accommodation process can file a complaint at:

<https://www.yc.edu/v5content/student-services/nonacademic.htm>

### **IV. Assistance Animals**

Students seeking permission to have an assistance animal, that is not a service animal, in their residence is required to register with Disability Resources and follow the standard accommodation process. Contact Disability Resources for more information. Disability Resources, 1100 E. Sheldon St., Prescott, AZ 86301 (928) 776-2085 or [Disabilityresources@yc.edu](mailto:Disabilityresources@yc.edu).