

**Yavapai College Curriculum Committee
Meeting Minutes**

Tuesday, October 21, 2025 3:30-5:00 pm

[ZOOM](#)

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>
Call to order/ Establish Quorum	<p>Committee Members: Robert Cummings (Div 1), Diana Dowling*, Chris Harrison (Div 4), Stacey Hilton, Sean Holmes (Chair), Kim Howell*, Sheila Jarrell, Tiffany Kragnes (Div 2), Thomas Leavitt (Adj Rep), Charles Lohman (Div 2), Lindsay Masten (Div 3), Carolyn Meakins Farnsworth, Trevor Nordin (Div 2), Emily Peek, Kai Ren (Student rep), Andrea Riffel, Tania Sheldahl, Sarah Southwick, Leslie Sparkman-Winsor*</p> <p>Sponsors: Dr. Doug Berry, Dr. Marylou Mercado</p> <p>Guests: Dean Holbrook, Meghan Paquette, Kelsey Rumsey</p> <p><i>*=Not a Voting Member</i></p>	<p>Quorum was met with voting members.</p> <p>Members absent are in yellow.</p>
I. Approval of Minutes	<ol style="list-style-type: none"> Meeting minutes from Tuesday, October 14, 2025 <ul style="list-style-type: none"> Motioned and seconded to approve the minutes. Approved unanimously. 	
II. New Business	<ol style="list-style-type: none"> ART 130, 131, 132, 214, 230, 231, 233, 234 AAFA – Visual Arts <ul style="list-style-type: none"> The Committee motioned and approved to review the art courses and AAFA-Visual Arts together. The Committee briefly discussed a couple of art courses affecting other degrees or certifications. Lindsay Masten confirmed she has been in touch with other faculty regarding specific courses and proposals will be submitted if necessary. The Committee discussed ART 131 being a prerequisite for Art 236. It was confirmed that ART 131 will have no impact. Art 236 was sunset a couple of years ago. Art courses and AAFA-Visual Arts were approved together unanimously. Legal Office Clerk Certificate LAW 102, 220 <ul style="list-style-type: none"> The Legal Office Clerk Certificate and Law courses were tabled until Nov 4. New edits needed to be made. EDU 180 <ul style="list-style-type: none"> Chris Harrison spoke on Tara O’Neill’s behalf and reviewed the changes to EDU 180. AI information is being added to the course. No discussion; approved unanimously. ECE 291 <ul style="list-style-type: none"> Chris Harrison spoke on Tara O’Neill’s behalf and 	

	<p>reviewed the changes to ECE 291.</p> <ul style="list-style-type: none"> Minor adjustments to prerequisites and corequisites were necessary to make sequencing better for students to complete. <p>8. No discussion; approved unanimously.</p>	
III. Adjournment		
Next Meetings (Fall)	<ul style="list-style-type: none"> Nov 4 – Agenda TBD <ul style="list-style-type: none"> Legal Office Clerk Certificate LAW 102, 220 GLG 102 Associate of Science Limited X-Ray Transition Certificate RAD 160B NSG 241 ENG 170 The Committee briefly discussed future proposals and curriculum coming to the Committee. Dr. Berry provided an update on the due date for progression plans. The new date is November 14th to give individuals time to review. Nov 18 – Agenda TBD Dec 2 – Agenda TBD 	<p>The Committee Chair asked members to review proposals for the next meeting.</p>