

MINUTES
CURRICULUM COMMITTEE MEETING
3:30 pm – 5:00 pm
Zoom
September 6, 2022

Present: Alex Barber, Molly Beauchman, Ed Bushman, Sheila Jarrell, Tiffany Kragnes, Charlie Lohman, Lindsay Masten, Liz Peters, Jennifer Ritter, Diane Ryan, Patti Schlosberg, Tania Sheldahl, Sarah Southwick, Denise Woolsey

Absent: Clay Christensen

Guests: Diana Dowling, Stacey Hilton, Angie Poland, Leslie Sparkman

- I. Approval of Minutes - August 23, 2022
Motioned and seconded to approve the minutes; vote taken; motion approved.

- II. Old Business
 - a. Curriculum Committee Charter feedback and approval
The committee reviewed and discussed a revised draft of the charter sent by Diane Ryan. Suggestions for edits were made. Discussed adding back non-voting members: Office of Instruction Business Systems Analyst, Scheduling Dept representative, Library representative, Enrollment Management representative.
Angie Poland made the updates as suggested during the meeting and will email them to the members following the meeting.

- III. New Business
 - a. Faculty Co-Chair position
Liz Peters volunteered to fill this position.
Committee voted yes!

 - b. Curriculum Process
The VPA will stay as the approver as previously established. She will still be a non-voting member of the committee.

- IV. Other
 - a. Patti Schlosberg asked the committee if they would like to have in-person or hybrid meetings instead of zoom only.
Feedback: It would be inconvenient for several members to attend in-person meetings.
We will keep meetings zoom only for now.

 - b. Some members feel that curriculum representatives should be able to attend the meetings. Molly Beauchman indicated that she has a class

during this time but is willing to review the curriculum, comment in Curriculog, and submit her vote to the co-chair before the meetings. Discussion regarding proxies and how they have been used in the past to grant the member with the proxy to vote how they would like (giving that person two votes).

Molly Beauchman respectfully resigns because she will not be able to attend.

- c. Reminders
 - i. Watch for the revised charter via email.
 - ii. September 13 is the next meeting (next week).
- V. Adjournment