



Origination 4/8/2003  
Last Approved 3/5/2021  
Effective 3/5/2021  
Last Revised 3/5/2021  
Next Review 3/4/2024

Owner Douglas Berry  
Area 3.0 Academic Systems

## Instructors as Students, 3.24

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### PURPOSE

Yavapai College (the College) values excellence in the hiring of qualified faculty to teach in the respective discipline as subject matter experts pursuant with the Higher learning Commission (HLC) for Accreditation and Assumed Practices.

### POLICY APPLICATION

This policy applies to all College faculty teaching credit courses.

### OPERATIONAL POLICY

Instructors are permitted to enroll for Yavapai College courses subject to the following limitations:

1. An instructor may not enroll in a course that ~~he/she~~ **they are** qualified to teach.
2. An instructor may not enroll in a course that conflicts with ~~his/her~~ **their** teaching or conference hour schedule.
3. **All full-time instructors shall inform their Associate Vice President (AVP) or Dean, in writing via email, if they enroll in a credit class at Yavapai College at the time of registration.**

### OPERATIONAL POLICY HISTORY

Adopted 4/8/2003

Revised to "Operational" Policy and owner reassigned 3/5/2021

Transferred to PolicyStat 12/1/2021

Transferred to template 2/26/2024

