

**Policy Review Committee Agenda:
March 23, 2023 1:00 to 2:00pm via Zoom**

Policy Committee Attendance:

- √ Leslie Sparkman- *YC Staff Association Representative*
- √ Frank D'Angelo- *Director, Business Services/Controller*
- √ Monica Belknap for Tania Sheldahl- *Associate Vice President of Student Affairs*
- √ Pauline Reinsch- *Faculty Representative*
- √ Janet Nix - *Chief Human Resources Officer*
- √ Jeanne Welch- *Director of Finance and Operations, YC Foundation*
- √ Irina DelGiano- *Dean, Verde Valley*
- √ Stacey Hilton- *Dean for Instructional Support, Policy Committee Chair*
- √ Marnee Zazueta – *Faculty Senate President*
- X Jeb Bevers- *Faculty Representative*
- √ Eliana Oberlander- *Student Representative, PTK Rep*
- √ Wyatt Brannock- *HR Coordinator, Policy Committee Support*
- √ Lisa Merrifield- *HR Policy Support – Interim HR Voting Rep*

Quorum reached with nine of ten members

Agenda Items:

COMMITTEE ACTION:

- Minutes, February 23, 2023 Approval

PRC Votes to Approve minutes

- Hazing Prevention, 10.03 Approval

PRC Votes to approve. Policy moves to College Council on April 14th. Wyatt will send to Presidents Executive Assistant. Policy feedback will remove names from submitted feedback forms.

Yavapai College Council Agreement on Engagement

- **Be present and commit to the conversation**
- **Speak up and speak your truth**
- **Become comfortable with discomfort**
- **Keep Confidential Information Confidential**
- **Act with Civility**

DISCUSSION ITEMS:

- Policies voted on by College Council
 - Bereavement Leave, 2.16
Approved, being sent to the president. Discussion ensued in relation to domestic partners, will be reviewed by the President. Discussed the use of sick day pay in addition to address mental health needs.
 - Employee Classification and Status, 2.01
College Council has sent this Policy back to PRC to reopen for public review. College comment window will open today and run until Thursday, April 13th.
 - Employee Learning Excellence, 2.05
Approved, being sent to the president. Comments requesting to add accompanying procedures. Discussed professional growth opportunities for Adjunct Faculty. Will be reviewed by the President.

POLICY UPDATES

Policy Change Proposals

- No Policy Change proposals submitted

Policies out for Public Review

- Feedback: Hazing Prevention, 10.03
- Feedback: Hazing Prevention Procedure, 10.03.01

No new feedback

Policy Sunsets

- No Policy Sunsets

Meeting Adjourned at ?
Next Meeting: April 27, 2023 at 1pm

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