

## YAVAPAI COLLEGE FACILITIES MANAGEMENT NEWS

October 2023

The October issue of this newsletter contains the latest information related to Facilities Management programs and projects, along with general information concerning the development of the FY24 facilities master plan and capital improvements. If you have questions about the items listed, please email me at [david.laurence@yc.edu](mailto:david.laurence@yc.edu). This newsletter is also posted on the Facilities website.



Brandon Biro, Jaime Hernandez, and Michael Murphy Building 34 apartment conversion

### This month's FAQ for Facilities Management – James Crockett

#### How to submit a work order

WORK REQUEST LINK: [vmfacilities.yc.edu](http://vmfacilities.yc.edu)

(Copy and paste the link into your browser and save it to your desktop)

**For natural gas smell, fire, or water leaks, please call x2180 immediately.**

**Comfort Calls: Please call x2180 to adjust the room temperature**

Enter your email address and click "Enter my Request."

This will take you to the request form to enter your information.

- Entry **MUST** include Building & Room Number and detailed request information. If you have multiple requests, please submit them separately.
- Request Priority:
  - Priority 1 – Emergency (Call immediately)

- Priority 2 – High (Needs attention ASAP)
  - Priority 3 – Normal (Most requests are this priority)
  - Priority 4 – Low (No hurry)
- Click “Create” at the bottom of the form to submit your request.  
Automatic confirmations will be sent to your email until the work process is completed.

**thinkage MainBoss**

Enter Your Email

Enter your email address to submit a MainBoss request  Enter my Request

[Login as MainBoss User to view your assignments](#)

**thinkage**

**thinkage MainBoss** **EXAMPLE**

### New Request

Number

Subject

Where is the problem

Request Priority 

- Priority 1: Emergency (Call Facilities Immediately) Comfort calls, fires leaks, gas odors
- Priority 2: High (Needs Attention ASAP)
- Priority 3: Normal (Most requests fall under this)
- Priority 4: Low (No Hurry)

Description

**Click to create a Work Request**

**VERY IMPORTANT**

The more information, the better! Give building and room number again in the description area. If room number is not known, give specifics as to where, what is happening, what needs to be repaired, where it is located in the room, etc.

## FY23-24 CAPITAL IMPROVEMENT PLAN

### Health Sciences Center at Prescott Valley

As discussed in the August newsletter, the College has begun programming a new Health Sciences center. The steering committees met throughout September and will continue to meet in October. Programming will continue into October and then shift to design development. The plan is for a new three-story 30,000 square-foot facility housing Nursing and EMS relocated from the Prescott Campus as identified in the Facilities Master Plan, along with a third-floor assembly and rooftop gathering spaces.

#### Current Programs

Nursing  
EMS-Paramedicine & EMTs  
Community Health Critical Care Paramedical  
Certified Nursing Assistant  
Phlebotomy  
Medical Assisting  
Medical Office Assistant  
Medical Records Technician  
Behavioral Health Technician  
Radiology  
Magnetic Resonance

#### New Programs

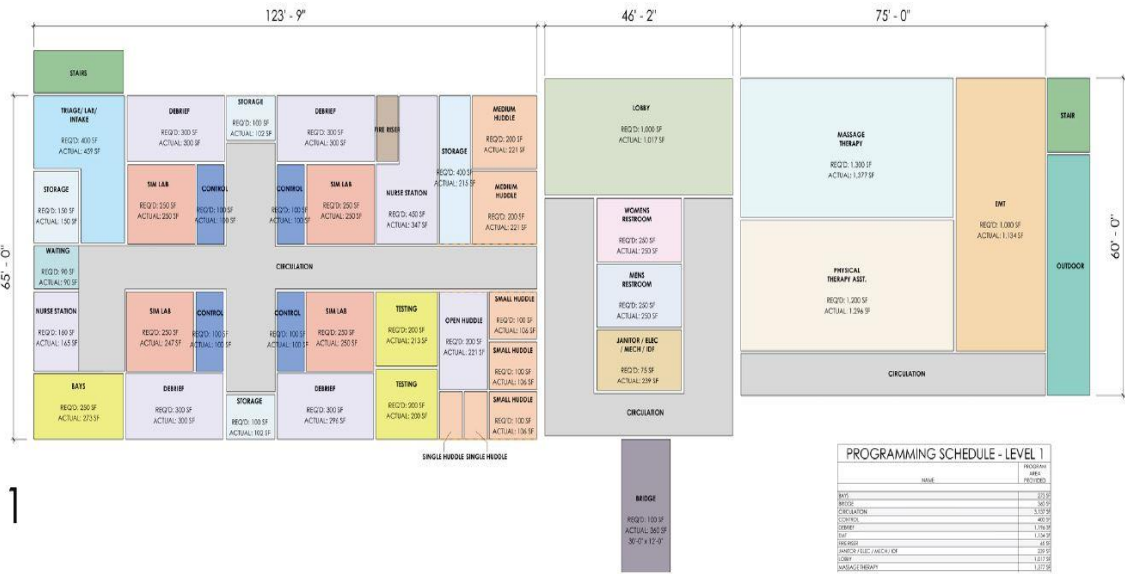
Bachelor of Science Nursing (underway)  
Licensed Practical Nursing (underway)  
Dental Assistant  
Dental Hygiene  
Physical Therapy Assistant  
Respiratory Technician  
Therapeutic Massage Technician

Health Sciences Center and Assembly Space steering committees:

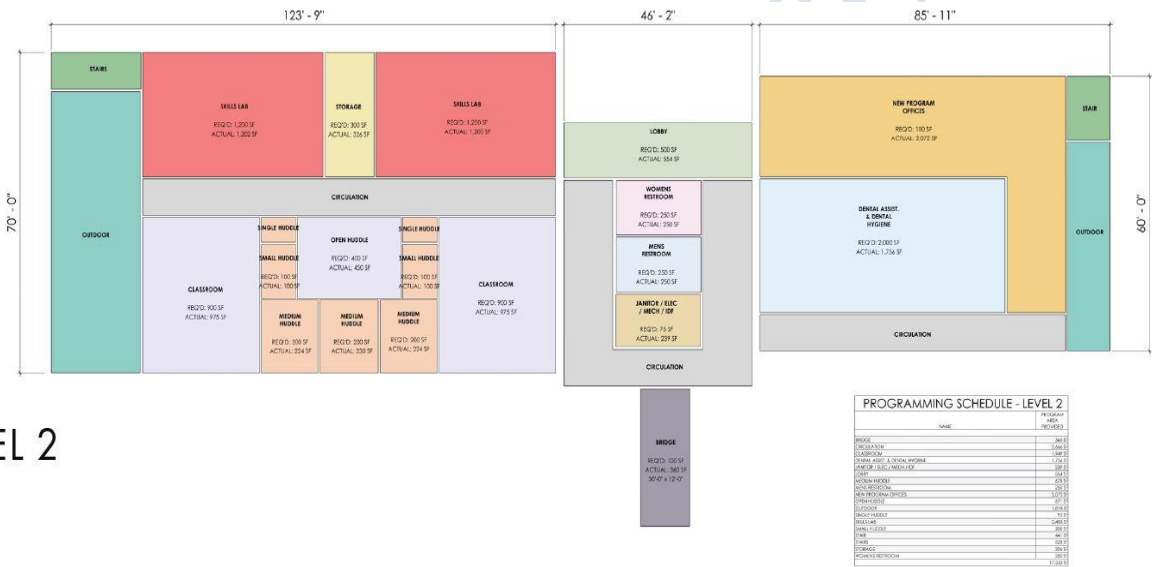
|                  |                |                |                |
|------------------|----------------|----------------|----------------|
| Marylou Mercado  | Barbara Durham | Jason Ebersole | Ashley Picard  |
| Tracy Rogers     | Shawn Lewis    | Clint Ewell    | Patrick Burns  |
| Kim Moore        | Patrick Burns  | Ryan Gray      | Dean Holbrook  |
| Kammie Kobyleski | Tyler Rumsey   | Tania Sheldahl | Rodney Jenkins |



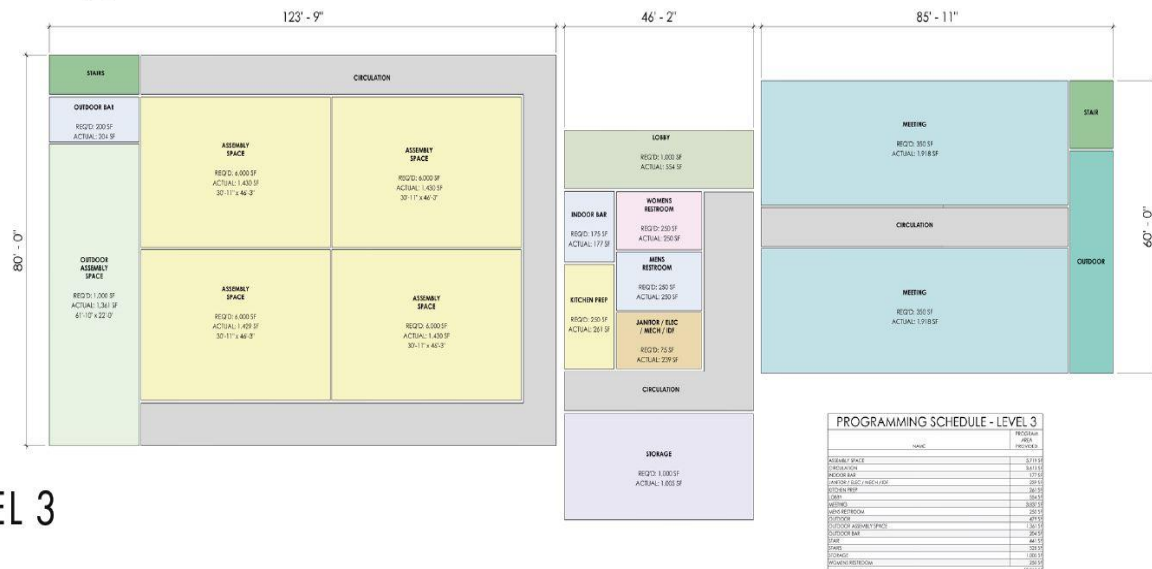
Rendering of the New Health Sciences Center Building at Prescott Valley



**LEVEL 1**



**LEVEL 2**



**LEVEL 3**

Conceptual blocking plans for programs at the new Health Sciences Center

Center for Learning and Innovation – Verde Valley Campus

Framing is nearing completion as the rough-in of electrical and mechanical systems begins.



Information desk to be located to the left, tutoring and group study spaces to the right



View from VR/AR and quiet rooms to the right



Quiet Rooms, VR/AR Lab, and Experimental Classroom in the forefront

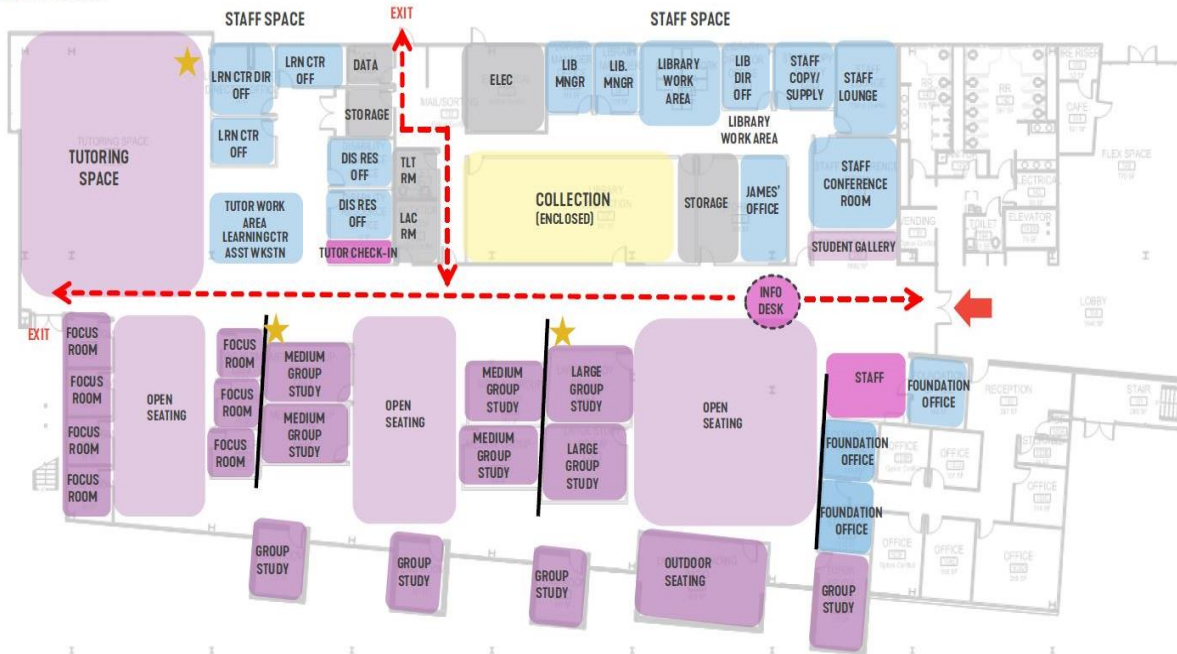


Center for Learning and Innovation – Building M

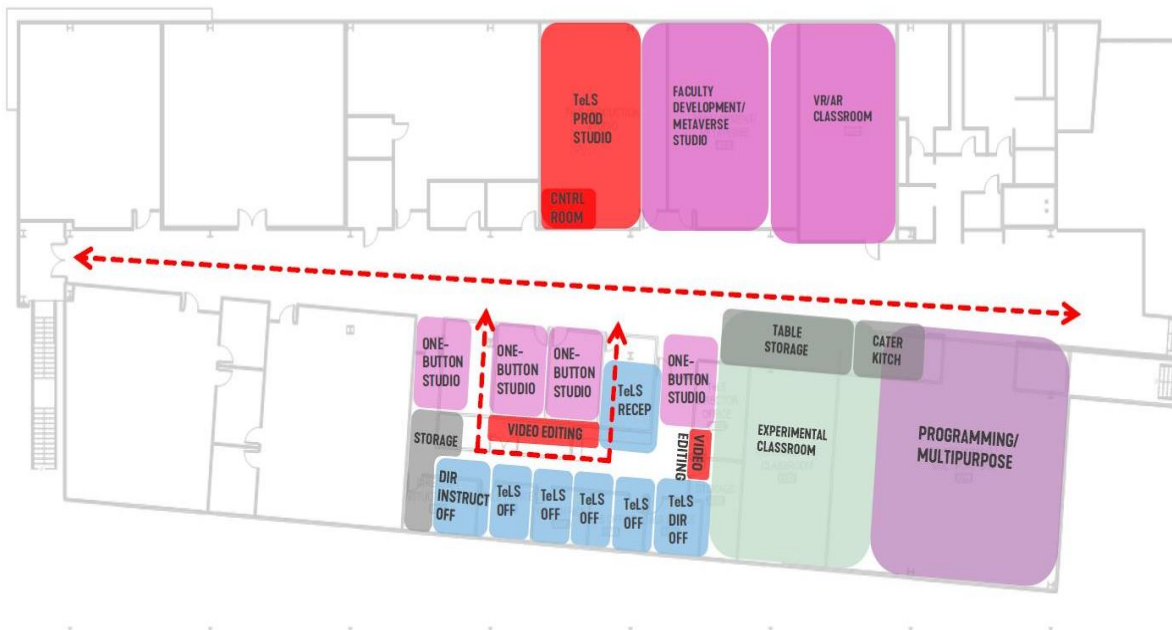
## Center for Learning and Innovation - Prescott Campus

The steering committee met on September 26 and reviewed options for the first and second floors of Building 19. Below is the option the committee recommends moving forward into the design process. Construction is anticipated to begin on May 15, 2024, and be complete in January 2026.

### FIRST FLOOR



### SECOND FLOOR PLAN



## **BUILDINGS AND GROUNDS PLANNED MAINTENANCE PROJECTS**

As part of the budget, planned maintenance projects are scheduled each year to ensure that College facilities are maintained at a level that supports optimum performance in building systems and infrastructure, life safety compliance, adequate maintenance and repair of roadways, parking lots, and College grounds. These projects result from a recent Facilities Condition Assessment (FCA), which identifies when repairs, modifications, or replacement of components should occur.

### FCA Projects:

Buildings 2, 3, and 4 LED Lighting Upgrade – in process

Tennis court resurfacing - complete

CV Ag Center greenhouse infrastructure replacement and upgrades – in process

CTEC Restroom Rehabilitation – in process



Prescott Campus tennis court resurfacing





CTEC restroom rehabilitation

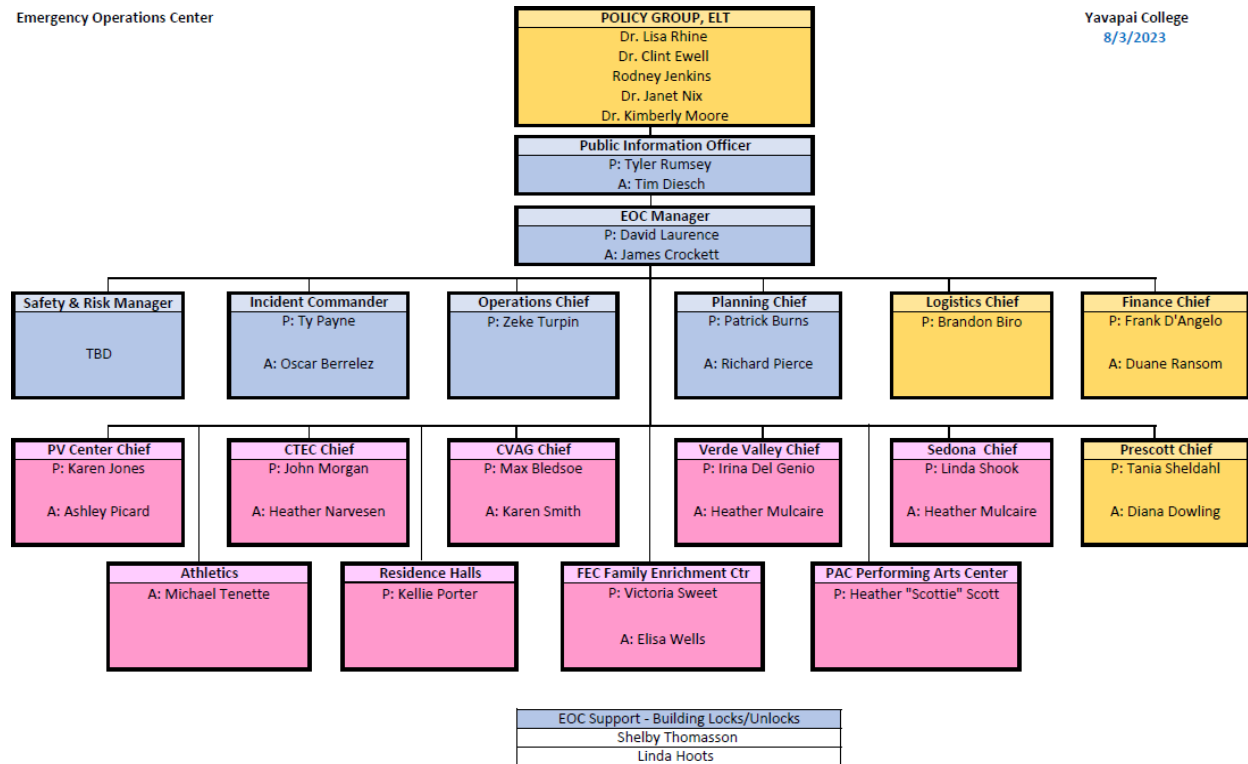
### **Emergency Preparedness**

The Emergency Operations Center (EOC) is activated when an emergency arises that may impact any of the College's campuses or centers. For information about emergency communications, please contact any Core EOC team member listed below.

Campus Safety has installed the newly revised Emergency Response Guides college-wide. The guides are posted in common areas, classrooms, etc., for quick reference in the event of an emergency.

The guides may be viewed on the Facilities webpage at:

<https://www.yc.edu/v6/facilities/docs/erg.pdf>



For more information regarding emergency preparedness, please visit the Risk Management page of the Facilities website at <https://www.yc.edu/v6/facilities/risk.html>.

### Driving College Vehicles

Please visit the [YC Facilities Website](#) and view the 'Driver Certification' link. Drivers are now only required to upload a copy of their valid AZ driver's license and current insurance card. All driver documents are encrypted and stored securely through Dynamic Forms. The Facilities website also includes instructions on reserving a YC vehicle and all other popular Facilities forms and information. Please email [facilities@yc.edu](mailto:facilities@yc.edu) or call 928-776-2180 if you have any questions.

### Facilities New Team Members

Facilities would like to welcome Jonathon Krusze to the Prescott Grounds team.

Safety and risk management now reports to Human Resources.

Well, that is all for this edition of Yavapai College Facilities Management News. Please stay tuned for the next edition containing the latest information related to projects and programs around the College.